

LIBRARY ASSOCIATION OF AUSTRALIAMedical Librarians SectionVictorian Group

Minutes of a meeting held on 17th May, 1982, at the Brownless Medical Library, University of Melbourne.

Present: Joan Martin (Chair), Judith Quilter, Anne Harrison, Anne McLean, Sue Hill (Secretary), Sandra Russell, Jane Oliver, Jean Truebridge, Mary Brister, Heather Brice, Lorraine Bell, Aina Zalitis, Merle Hall, Beatrice McNeice, Heather McDonald, Cecily Gilbert, Kathleen Gray, Wendy Cracknell, Shona Dewar, Ann Webb, Jean Foreman, Bernadine Greiner, Enid Meldrum, Sonya Kennedy, Beth Genet, Ruth Heesh, Vivienne Wallington, Susan Liepa, Judy Burn, Mark Showalter, Corryn McMullen, Else Paeglis, Inara Bush.

Apologies: Mary Newton, Pat Nakouz, Majorie Pinder, Fay Baker, Elizabeth Giddy, Helen Cotsell, Helen Murphy, Morris Williams, Ray Cotsell, Barbara Jacoby, Peg Smith, Mary McGill, Stacy McKeown, Bill Freeman, Jo Marshall, Liz Osborne, Judith Odgers.

I. BUSINESS MEETING

1. The Chairman opened the meeting with a welcome to all and introduction of guests Heather Brice (U.S.), Jean Truebridge (Heidelberg Regional Library) and Miss Mary Brister. The agenda for the evening was reviewed.
2. Minutes of meeting held 25/2/82
Moved for adoption by Merle Hall; seconded, Anne McLean. Carried.
3. Business arising from the minutes
 - 3.1 Joan Martin explained the reasons for Stephen Lock not being able to address the Group later this year.
 - 3.2 Documents on liability for wrong advice were tabled, with mention that the University of Melbourne document was not private, and that the N.L.A. policy had been published in AACOBS NEWSLETTER 2(1), January 1982. Anyone desiring a copy was to contact the secretary.

4. Correspondence

The following correspondence was reported.

4.1 Inward:

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| 4.1.1 | 27/1/81 | Medical Librarians Group W.A., Minutes of meeting | FILE |
| 4.1.2 | 10/3/81 | Medical Librarians Group S.A., Minutes of meeting | FILE |
| 4.1.3 | 6/10/81 | Medical Librarians Group S.A., Minutes of meeting | FILE |

- 4.1.4 26/11/81 Medical Librarians Group W.A., Minutes of meeting **FILE**
- 4.1.5 8/12/81 Medical Librarians Group S.A., Minutes of meeting **FILE**
- 4.1.6 24/2/82 Medical Librarians Section. **FILE** News letter no.1
- 4.1.7 8/3/82 Susan McMahon (British Council), re Stephen Lock
- ✓4.1.8 24/4/82 Ivars Avens (Branch Council) with per capita allowance, and half-yearly cheque with explanations of procedures.
- 4.1.9 25/3/82 Paul Hodgson (NLA) with documents re liability
- ✓4.1.10 25/3/82 Jan Linder (Branch Council) re booking venues and speakers.
- ✓4.1.11 5/4/82 B.J. Walby (CSIRO) re Stephen Lock.
- ✓4.1.12 15/4/82 Stephen Lock (British Medical Journal) re itinerary.
- ✓4.1.13 3/5/82 Jan Linder (Branch Council) with 14 April Council minutes, stationery advice and list of meetings of which Branch Council have been notified. **FILE**

4.2 Outward:

- ✓4.2.1 2/3/82 Order to Challenge Rubber Stamp Company
- ✓4.2.2 2/3/82 Bert Pribac (Commonwealth Dept of Health) with response to Life Sciences Libraries: a directory.
- ✓4.2.3 4/3/82 Brenda Heagney (MLS) commenting on publicity in Medliner and MLA News and state groups acting as clearinghouses for directory.
- ✓4.2.4 10/3/82 Paul Hodgson (NLA) with thanks for speaking at our meeting.
- ✓4.2.5 12/3/82 Lindsay Edwards (Medishield Ramsay Bookshop), thanking for facilities for last meeting.
- ✓4.2.6 27/3/82 B.J.F. James (University of New England) asking re Stephen Lock's itinerary.
- ✓4.2.7 2/4/82 Mary Sherwood (LAA membership clerk) asking for labels and lists of 1982 membership.
- ✓4.2.8 22/4/82 B.J.F. James (University of New England) advising of no engagement of S. Lock.

Correspondence was received.

5. Treasurer's Report

Judith Quilter itemized expenditures and revenues leading to a balance of \$268.93. Accepted as read (moved, Judith Quilter, seconded, Enid Meldrum).

5.1 L.A.A. financial support

Ann Harrison queried the amount of financial support being provided by the L.A.A. Judith Quilter read letter (see 4.1.8)

from Branch Council outlining the 1982 per capita grant of \$1.46 (calculated on membership at Dec. 31 1981), grants, and quarterly financial reporting requirements.

5.2 Membership fees

Inara Bush asked whether membership fees can be paid at meetings; it was explained that affiliate members could, but L.A.A. members must go through L.A.A. headquarters.

Several members thought affiliate membership should be more than \$4, considering the former Group membership fee of \$12, and the very high L.A.A. fee.

It was concluded that the next executive should consider increasing the fee.

✓6. Aims statement

A draft aims statement prepared in response to the request for such from Vibra, had been circulated. Joan Martin explained it was based on the L.A.A. statement of aims, but was more detailed; it was noted that the national section has apparently not formulated their aims. In discussion it was suggested that Item i should be amended to include information science and any information provider, not limiting "branches" to L.A.A. organizational units. Items were reordered to show priority. (Amended aims statement attached). Approved.

✓7. Election procedures

A draft proposal for election procedures was read. Merle Hall recommended inclusion of mail or proxy vote possibilities. Inara Bush asked whether the term of office should be limited and discussion followed about provisions to insure continuity. A procedures manual and a president-elect designation were mentioned as possibilities.

Amended election procedures attached.

8. Reports from Working Groups

8.1 Publications Working Group

Members were reminded that a decision re the Life Sciences Libraries directory was deferred until this meeting so that members would have more of a chance to evaluate its usefulness. Kathleen Gray suggested it include more detail in the manner of the former Group directory. Joan Martin said that such a comment had been made by the executive to the editors of the directory. Members agreed this directory should be supported and the local directory effort abandoned.

8.2 Standards Working Group

Convenor is Pat Nakouz, not Anne McLean. Members include Anne McLean and Sue Liepa.

8.3 Industrial Working Group

Due to lack of active support this previously-requested working group was allowed to lapse.

8.4 Continuing Education Working Group

Sandra Russell stated that syllabi for continuing education courses had been received from the Medical Library Association.

9. Refreshments

Given that the Group's finances or hosts of meetings are now often not able to absorb the cost of refreshments at meetings, it was agreed that "passing a hat" at meetings would be acceptable and that providers of refreshments should not be extravagant.

10. Air and share

It was noted that this was to be a regular feature of each meeting, and members were urged to participate.

10.1 Medical Librarianship Courses

Anne McLean mentioned that the University of New South Wales Department of Librarianship offers a medical librarianship strand within the course.

It was noted that the College of Librarianship Wales offers courses in medical librarianship.

10.2 Journals Available

Joan Martin tabled a letter informing that Professor R. Andrew (Cabrini Hospital) has long runs of British Journal of Surgery (1932-1961) and Annals of the Royal College of Surgeons (1947 - 1961) which are available to anyone who requests them.

10.3 News from Vic. Branch

Joan Martin reported that a Beer Seminar at which Beatrice Faust would speak on Men's Liberation at Book House was scheduled for 3rd June. Also, an updated list of scheduled L.A.A. activities in Victoria had been done, which includes our 1982 program. Information was tabled.

10.4 News from UCLS

Information on the meeting 1 June on "Library and Information Work: the employment market" at Swinburne Institute, was given.

10.5 Bibliography

Sue Hill tabled a copy of the Health Services Management bibliography prepared by Golden Gate University of California.

10.6 Union List of Periodicals

Sue Hill tabled the South Australian Union List of Periodicals in Health Professions produced by Sturt College of Advanced Education.

10.7 Health Science Serials on Fiche

Inara Bush mentioned that the 4th edition of this was available from the National Library of Medicine.

The business meeting closed at 7:05 p.m.

II. Anne Harrison: The CMLO

The Central Medical Libraries Organization is an institution-based service, the executives of which are voted in. A card union list of books fills a 30-drawer catalogue; the current quick-access file dates back only to 1971 and is still too full; in five-year blocks, the older imprints are transferred to a file storage area removed from the desk at Brownless. Despite AACRII, conferences and proceedings are filed by main word and personal authors are used for main entries. A problem with updating this catalog is that many libraries are in CAVAL or have fiche catalogs of their holdings and therefore do not send in their holdings on cards.

The national union listing of periodicals also has its problems, and a recent geologist using the SSAL cards at CSIRO found and reported 28% inaccuracies in her field. In the medical area, it is desirable to have a listing at least of the new and changed titles. The Health Science Serials compilation by NLM is recommended.

The audio-visual collection at Brownless is growing thanks to a University of Melbourne grant. Interlibrary loans service is limited, but materials may be sent from National Library, British Lending Library, the Royal Society of Medicine and the N.Y. Academy of Medicine. Airmail costs for a loan from the NLM is \$4 - \$9. A looming problem is a mesh with CAVAL and ABN.

(Sue Hill asked re the duplicates list CMLO distributes). There is a backlog of duplicates at CMLO, and other libraries are not tending to request back runs as they find they need the space more. A storage cost of \$3 per volume per year was given. However, if CMLO members send CMLO a list of current duplicate holdings, CMLO can duplicate and circulate this list to other members. Whereas they were formerly able to keep books not in the Brownless collection, they no longer can do so, although experts help extract the historically-important books in CMLO.

(Jane Oliver asked if more money would help). Space is really the problem and an offer of stock space or a central warehouse would be most welcome.

(Heather McDonald mentioned the consortium's shared responsibility for back runs). The SSAL rationalization effort was mentioned in reply.

III. Heather Brice: The Laurel Highland Health Sciences Library Consortium

As director of this network in Pennsylvania, Heather gave background information on the strict hierarchical organization of medical libraries in the U.S., the accreditation requirement for hospitals to have either a certified medical librarian or the services of such a consortium and the rigorous certification and continuing education requirement by the Medical Library Association which results in hospitals having difficulty in finding a certified librarian.

Voucher-elimination, the fee structure and the flexible services rendered by a rotating Medline terminal and a "circuit-rider" librarian from the consortium were described as benefits the consortium was able to provide to its 14 multi-use institutional members. TELMED (a public phone access to consumer health tapes), a patient-care emphasis in hospitals and a consumer-health push in the public school as well as a shared concern for the threat to Medline from the Excerpta Medica lobby were all topics to which Heather spoke, much to our membership's interest and delight.

IV Inara Bush: The how and why of Brownless service to you

Thanking Heather for her talk, Inara proceeded to describe to members why Brownless functions and has the requirements it does for loan and reference requests. It handles 900 interlibrary loan requests per month, executed twice daily. The incoming loan and photocopy requests are sorted into an order corresponding to the shelving in Brownless; i.e., just indexes and abstracts on Ground, 1960-current runs of journals on the 1st floor, and pre-1960 journals on 2nd floor. Full and accurate citation is thus imperative.

Phone requests are not easy to oblige, as the desk is lightly staffed. Staples with the I.L.L. request forms are not appreciated. If unsure whether Brownless has a particular holding, please mark LOCATION as well on form; information of locations over the phone can be done for 2 or 3 urgent requests, but is not possible to a greater extent. For material to be passed on to another library to fill for you, the copyright declaration and name of requestor must be forwarded with the I.L.L. request.

With journals shelved according to title as published, please cite title as given, and not the title it later changed to.

Inara then offered to take interested members on a "Cook's tour" of Brownless.

The Chairman thanked everyone. Meeting closed at 8.30 p.m.