

ALIA HEALTH LIBRARIES SECTION. VICTORIAN GROUP  
EXECUTIVE COMMITTEE MINUTES

Minutes of the meeting of the Executive Committee held on Tuesday 20th March, 1990 at the Library, Dorevitch Pathology, at 6pm.

1. Present : R. Lawrence, J. Treller, J. Stoelwinder, S.Holmes.
2. CONFIRMATION OF MINUTES  
The Minutes of the meeting held 20th February, 1990 were accepted as a true record of the meeting.
3. BUSINESS ARISING FROM MINUTES
  - 3.1 NOMINATIONS FOR 1990 COMMITTEE  
No firm nominations have been received for the vacant positions. Some members have expressed interest in holding office, so R.Lawrence will contact those members as possible candidates for the positions.
  - 3.2 ACHS STANDARDS FOR LIBRARIES  
At the last general meeting, held 13th March, the ACHS field review draft was discussed by the members. A Working Party is to meet on 27th March to prepare a response to the ACHS on behalf of the Section. This reponse will be sent to Monica Davis ( Biomedical Librarian, University of NSW) who will collate responses from the state groups.
  - 3.3 MLA PROMOTIONAL MATERIAL  
The posters have not yet been received. J. Treller to contact the MLA to enquire about the expected delivery date, as it has been over two months since payment was made.
  - 3.4 INDEX MEDICUS ON MICROFICHE  
S. Holmes will call for comments on problems still being experienced by members re delivery of I.M. on microfiche. An item will be placed in the next Newsletter.
  - 3.5 DDC NURSING SCHEDULE  
No further progress reported.
  - 3.6 SUPERVISORY SKILLS WORKSHOP  
R. Lawrence reported that Dennis Ying, Lecturer, Management Studies Department at Footscray TAFE, has been contacted in regard to this workshop. The approximate cost for a one day workshop for 20-25 participants would be \$700-\$750. The committee discussed some of the possible topics which could be covered adequately within the constraints of a one day session. Details will be finalised in conjunction with the lecturer. The workshop is to be scheduled during the week of 21st to 25th May, and to be held at the Royal Southern Memorial Hospital.

3.7 COUNTRY LIBRARIAN'S SEMINAR  
No further details to report.

3.8 AGM 1990  
No further details to report.

4. VICBRANCH REPORT  
No report.

5. TREASURERS REPORT  
No report.

6. ADDITIONAL CORRESPONDENCE RECEIVED

DATE	TO	FROM	SUBJECT
16/3/90	R.Lawrence	D.Hall	Members meeting, 13/3/90
19/3/90	R.Lawrence	I.Stubbin	Minutes HLS(NSW) meeting 6/3/90 Minutes HLS (National) meeting 6/3/90

7. NEW BUSINESS

7.1 Award Restructuring Working Party

A meeting of representatives from each of the state Sections was held on 19/3/90 (thereafter meetings will be monthly). There is to be a meeting with Tom McKeon, ALIA Industrial Officer, on 23/3/90 to discuss the effect of award restructuring on library staff. R.Lawrence will attend on behalf of the HLS, Vic.

7.2 Library Statistics

S.Holmes reported that he had received little response to the call for library statistics, as only eight members had replied. A simplified statistics form will be distributed to members and other non-member hospital libraries, via the Newsletter, where possible. Members will be encouraged to compile their statistics over the next financial year and to contribute them next year. Those who have statistics for the current financial year will be asked to contribute them later this year.

7.3 Booklist

The HLS publication Recommended books and journals for small health libraries is currently sold for \$25 to non-members, and \$17 to members. As this was published in 1987 and may be considered "dated", it was suggested that a reduction in price may encourage sales of the remainders. If there are sufficient copies left to warrant further action, the reduced price will be advertised in the national Newsletter.

8. NEXT MEETING

Tuesday 17th April, 1990 at the Library, Dorevitch Pathology, Camberwell at 6pm.  
The meeting closed at 7.30pm.