

ALIA HEALTH LIBRARIES SECTION. VICTORIAN GROUP  
EXECUTIVE COMMITTEE MINUTES

Minutes of the meeting of the Executive Committee held on Tuesday 9th July, 1991, at the Walter & Eliza Hall Institute, at 5.30pm.

1. Present : J. Martin, R. Lawrence, R. McIvor, E. Meldrum, J. Marshall, J. Rusciano, A. McGalliard, V. Craven  
Apologies : A. McLean, J. Hindson, J. Boast

2. CONFIRMATION OF THE MINUTES

Minutes of the meeting held on 11th June required two amendments as follows : 8. Other Business, 1st paragraph should read "Review of Hospital Library Standards" ; Last page, end of last paragraph under ACTION - should read "and contact Jan Riches for information regarding WHIG"

3. BUSINESS ARISING FROM THE MINUTES

- 3.1 LIBRARY STATISTICS

V. Craven has received 18 returns of statistics. It was decided to wait until the end of July before collating. A letter was received from the Victorian College of Pharmacy Library explaining that they would not be sending their statistics to us, as they are connected to the University. A reminder is to be sent out to those libraries which have not sent in their statistics. A proposal on how these statistics are to be handled is to be discussed at the next meeting.  
ACTION : V. Craven to send out reminders within the next week, and to prepare a proposal re : manipulation of statistics.

- 3.2 PROGRAMME FOR 1991

27 replies have been received for the general meeting at the Blood Bank. Tarangini Bansal, the librarian at the Blood Bank will supply Indian savouries, but refused any help with expenses. It was decided to present her with a book voucher instead. A voucher will also be presented to the guest speaker. R. Lawrence has written to the speaker to confirm the details.

ACTION : R. Lawrence to ring speaker at last minute.  
J. Rusciano to let T. Bansal know exact numbers.

We still need a venue for the General Meeting on 15th October, featuring a speaker from AUSTRALIS. The Victorian College of Pharmacy was suggested.

ACTION : J. Rusciano to approach Robert at VCP

J. Marshall has been negotiating a possible venue for the AGM/Christmas Party on 28th November. This is the Delacy Restaurant in the City, which will supply finger food and drinks between 6 and 8pm.

ACTION : J. Marshall to let Committee know price and further details.

**3.3 COUNTRY LIBRARIANS' REPRESENTATIVE**

J. Rusciano spoke to the new Country Librarians' representative, Joanna Boast about what was expected of her, and what she hoped to achieve. It will be another month before Joanna can start doing any work for the Committee, as she is in the middle of amalgamating libraries. However, she has plans to talk to other Country Librarians and she would like to organise regular Regional meetings. She is drafting a letter to send to other Country Librarians. Joanna is to be informed that costs for her postage can be reimbursed.

**ACTION:** J. Boast to send draft of letter to J. Rusciano, and to send list of Country Librarians to E. Meldrum.

J. Rusciano to keep in touch with J. Boast, and ring her before the next meeting. Also let her know about postage reimbursement.

**3.4 ALIA DRAFT STRATEGIC PLAN**

The original draft was compared with the new one, and the Committee checked to see if any of our suggestions were implemented. In general any problems we had noted had been changed, and it was agreed that the Plan had been greatly improved.

**ACTION :** E. Meldrum to send letter of approval to ALIA.

**3.5 MAYFIELD BROCHURE**

After some discussion of the advisability of courses for unqualified Library workers, such as those advertised by Mayfield, it was decided to keep a watching brief on this issue, and to hear from J. Boast re: problems in country Libraries. The Committee looked at making Hospital administration more aware of the need for a Professional Librarian in all Hospital Libraries.

**4. VIC BRANCH MEETING**

Details of the Meeting held on the 12th June, are attached to these minutes.

**5. AUSTRALIAN COUNCIL OF ALLIED HEALTH PROFESSIONALS**

(i) The ACAHP representative on the Board of ACHS, Mr Neil Naismith, has presented a lengthy report of major items arising from the March ACHS Board of Directors' meeting.

(ii) The President of ACAHP was invited to attend the Rural Health Conference in Towoomba earlier this year, at which the National Rural Health Strategy document was finalized, prior to presentation at the National Health Ministers' Conference.

(iii) Associates which have indicated their interest in joining ACAHP include the Australian Association of Occupational Health Therapists, and the Victorian Society of Nuclear Medicine Technologists.

(iv) A profile on ALIA, with particular reference to the HLS was submitted to the ACAHP for inclusion in their March Newsletter.

(v) Work on a publicity brochure for ACAHP is in progress.

(vi) Terms of reference for a working party on QA standards set up by the ACHS has been established.

6. TREASURER'S REPORT

Balance for this financial year :  
Total receipts = \$2796.85  
Expenditure = \$2115.62  
Balance = \$ 681.23

A cheque of up to \$300 to pay the deposit on the AGM was authorised.

7. CORRESPONDENCE

Correspondence was as listed in the Agenda.

8. OTHER BUSINESS

Two lawyers from the Australian Copyright Council, Sydney, held a meeting/seminar which Jo Marshall attended, and found extremely useful. The Committee thought that it would be worth contacting the Council with a view to organising a meeting for the Health Libraries Section next March.

ACTION : J. Marshall to ring the Council and report to next meeting.

Nomination forms for Office Bearers for the Health Libraries Committee, 1992, are to go into the next Newsletter.

ACTION : A. McLean and E. Meldrum to work on this.

There was some discussion re : charging non-members of ALIA for future General Meetings. Difficulties were anticipated in policing such payments. To be discussed at the next meeting.

The meeting closed at 7.45pm.

The next meeting will be at 5.30pm on the 13th August, 1991.