

**ALIA HEALTH LIBRARIES SECTION, VICTORIA
EXECUTIVE COMMITTEE MEETING, 21 NOVEMBER 2000**

Held at the Victorian Institute of Forensic Medicine, Southbank

1. Present

Kerry Johannes, Glennys Powell, Margaret Pearce, Brenda Carruthers
Andrew Rooke, David Lloyd, Shanti Nadaraja.

2. Apologies

Jane Edwards, Joanna Boast, Lucia Mason

3. Confirmation of previous minutes

- Correction : Lucia Mason has confirmed she will be Publicity Officer
Proposer: Seconded:
- Brenda to take the minutes of this meetings as Jane is absent

4. Vicgratis Day, Friday 30 November

- Attended by 76 people
- Regarded as very successful in all aspects by those present
- An evaluation form was provided. Also, attachment to these minutes to will be sent to Brenda by Kerry
- Afternoon session provided for 2 speakers
It was suggested that the time allow for three next year
- Venue considered suitable, a most convenient location

5. Annual General Meeting

- Minutes of previous AGM will be circulated at the meeting by David and Kerry prior to commencement of meeting.
Glennys discussed numbers attending for number of copies needed
- Presentations - none
- Gift vouchers of \$50 each to retiring committee members - Melita Vertigan, Dianne Horrigan, and Glennys Powell and to be presented by the President
- ALIA issue to be included on the agenda. Agenda to be prepared by David with format based on last year's meeting
- Treasurer's report to be prepared and presented by Kerry
- Brenda to take minutes as Jane will be absent that evening

- Door prizes: Shanti has this organized. Kerry noted that she should be ineligible as she won prizes last year's AGM. -Shanti suggested something simple for table decorations, such as candles
- Christine McLaren, Special Libraries Group President to be invited to AGM, and also Melita Hunter and Dianne Horrigan (Andrew)

6. Continuing Education for 2001

- Electronic journals to be investigated by Andrew. Also to ask Alfred? Monash Group about electronic journals list for about May.
- Maureen Henniger - Clinicians' Health Channel (Shanti) ?
- Training in use of PubMed - survey of those interested (Kerry)?
- Web design training . Andrew suggested Adobe Page Mill as a useful tool for page content and design. (Brenda will inquire at Vicnet re courses) Glenys suggested TAFE may be better, and perhaps jointly with Specials Group through RMIT
- Christine McLaren about CPD ? (David)

7. Cocktail Party for 2001

- To be held at Walter and Eliza Hall Institute . Jo Hall to be approached. (David). A Wednesday, in early February suggested.

8. Health Inform

- Andrew suggested a note in next issue to ask readers for their suggestions and areas of most interest .
- Deadline for contributions approaching. Reminders to Kerry and David for contributions and details of new committee. Andrew's email is andrew.rooke@med.monash.edu.au
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- As listed in minutes of 17 October, committee to be described as "proposed Executive Committee for 2001" Blank nomination form to be published in Health Inform with completed forms to be sent to the Secretary.
- Andrew mentioned Up Close and Personal most popular column.

9. Treasurer's Report

- Kerry gave account of problems associated with introduction of GST and transfer of financial matters to Head Office in Canberra, one being the incorrect deduction of \$300 which can only be regarded as less than satisfactory.

10. Correspondence

Glennys will prepare a letter of resignation.

Meeting closed at approximately 7.00 p.m.