

ALIA HEALTH LIBRARIES SECTION, VICTORIA
EXECUTIVE COMMITTEE MINUTES, ANZ College of Anaesthetists
<i>20th May 1998</i>

PRESENT

David Lloyd; Stephen Due; Adam Clark; Kerry Johannes; Shanti Nadaraja

1. APOLOGIES

Mellita Vertigan; Majella Pugh

Congratulations to Shanti on winning the ALIA health Librarians award for innovations in Victoria.

2. CONFIRMATION OF MINUTES OF MEETING HELD 18TH MARCH 1998

Proposed - Stephen; Seconded - David

3. BUSINESS ARISING FROM THE MINUTES

Nil

4. PROGRAMME FOR 1998

- 4.1 Country Meeting in Gippsland - *May 15th*: Stephen commented that the meeting was worthwhile and is worth repeating. Approximately 15 attended.
- 4.2 *Managing electronic resources: May 27th*. Judith Greenaway (VMOU) will not be available and Joan Tucker, project manager CIDER will be speaking. At last count 22 people were attending.
- 4.3 Joint Meeting with Specials on Knowledge Management - *June 24th*. Lecture Theatre Walter & Eliza, Royal Parade. 5.30 pm for 6pm. Speakers include Professor Bill Martin, RMIT and Anna Daniel, Anderson Consulting. Cost \$5.00
- 4.4 *Evidence Based Healthcare: August 4th* 6 to 7.30pm. To be held at the College of Anaesthetists. Cost \$5.00 for drinks and sandwiches.
Action: Shanti to arrange speakers, flyer.
- 4.5 *Practical skills for intranet and web publishing - September. Helen Cotsell and Henric Beiers were suggested as trainers/speakers. Possible venue, RMIT.*
- 4.6 *Vicgratis/Country Librarians - Late October: Possible topics suggested were "Servicing the remote client" and "Gratis, is there a future?"*
Action: Think about more topics by for the next meeting.
- 4.7 AGM and Christmas Party: December 4th 6.30pm.

5. CODE OF ETHICS

Stephen reported that the draft code was distributed at the Country Librarians Meeting. The draft guidelines to be published in the next issue of Health inform requesting comments to be forwarded to Stephen Due.

6. STATISTICAL SURVEY

Stephen has received 26 and the results will be published in healthinform. Survey for 1997-1998 will be in the next newsletter. The survey form may need changes and a redesign of the form.
Action: Stephen to fax the form the committee for comments which are to be sent directly to Stephen or brought to the next meeting.

7. ANNE HARRISON AWARD - Australian Health Librarian's Internet Guide

David had contacted Brigitte re cover sheet and it is not necessary.

8. LIBRARY PROMOTION BROCHURE

Stephen distributed the two mock-up brochures for comment. David distributed the UK Library Association Health Libraries brochure. Comments to be brought to the next meeting.

9. EVALUATION FORMS FOR FUNCTIONS

10. CHECKLIST FOR PLANNING FUNCTIONS

Stephen to forward to Shanti ALIA checklist.
Action: Shanti to prepare checklist for next meeting.

11. HEALTH INFORM

Next issue due in September. Lead article by Andrew Rooke on "Surviving contracting out". Also articles on RMIT publishing and Jeremy on interlibrary loans.

SPP to pay for advertisements.

12. TREASURER'S REPORT

The balance at 25th April was \$2,081.21, plus the term deposit account which matured on 27th April 1998 was reinvested. \$150.00 was received from the VIC branch and Country meeting monies need to be banked.

13. CORRESPONDENCE

13.1 In From

- 13.1.1 Gabby Fennessy - Health Libraries Group, Library Association, UK (28/4/98)
Letter asking if she could make contact with Health Libraries section (Vic) and help establish a relationship with us and possibly visit some libraries when in
- 13.1.2 Cheryl Hamill - Health Libraries Section Submission to the Medical Research Strategic Review.

13.2 Out To

- 13.2.1 Jane Oliver, Royal Australasian College of Surgeons - Thank you letter for bus tour held 22/4/98
- 13.2.2 Bill Freeman, Peter MacCallum Cancer Institute - Thank you letter for bus tour held 22/4/98
- 13.2.3 Carolyn Macvean, Dept. of Human Services - Thank you letter for bus tour held 22/4/98

14 OTHER BUSINESS

14.1 Stephen suggested that the reading list be ready for the EBM seminar to be held in August.

14.2 Future of ALIA

Stephen suggested that the committee invite a speaker from VicLis to attend the next meeting to give us an overview of the proposed new association.
Action: David to arrange for a speaker to attend the next meeting.