

ALIA HEALTH LIBRARIES SECTION. VICTORIAN GROUP  
EXECUTIVE COMMITTEE MINUTES

Minutes of the meeting of the Executive Committee held on Wednesday 18th September, 1991, at the Walter & Eliza Hall Institute, at 5.30pm.

1. Present : J. Martin, E. Meldrum, J. Marshall, V. Craven,  
A. McLean, J. Hindson, A. McGalliard, R. Lawrence  
Apologies : R. McIvor, J. Rusciano,

2. CONFIRMATION OF THE MINUTES

One amendment was made to the Minutes of the meeting held on the 13th August. 11. OTHER BUSINESS: The name of Andrew Wilkes was used instead of Andrew Rooke. The minutes of the meeting were then accepted as a true record of the meeting.

3. BUSINESS ARISING FROM THE MINUTES

3.1 LIBRARY STATISTICS

V. Craven has received 47 returns of statistics from the 130 sent out. Not all libraries can be expected to respond as for various reasons they may not wish to submit statistics.

ACTION: Another letter along with the statistics form will be sent out to those libraries that have not replied in the hope that a few more may respond.

E. Meldrum has written to Kerry Smith at Curtin University expressing our interest in any statistics development by the Special Libraries Section.

3.2 PROGRAMME FOR 1991/1992

a) AUSTRALIS Meeting

Venue is yet to be decided. J. Martin, and E. Meldrum to assist J. Rusciano with drinks and nibbles, disposable cups and wine glasses. The cost is to be covered by the Group.

b) EMBASE CD ROM

On Wednesday, 11th September, an extra meeting was held at Walter & Eliza Hall. This involved the demonstration of Elsevier's EMBASE database on CD ROM. The evening was successful with about 20 people attending.

c) SEMINARS/MEETINGS FOR 1992

Suggestions for the 1992 committee to consider could be:

- (i) S. Henderson to speak on alternative access to Medline after June 1993.
- (ii) Margaret Gibson-Smith to present her Management Services package.

- (iii) Copyright - A speaker from the Australian Copyright Council and perhaps from ACLIS to speak on copyright.
- (iv) Educating users, especially in the health sciences field in colleges - maybe Gail Oswald? *Oswald*
- (v) Finding topics/presenting papers - ideas on papers for conferences etc.

### 3.3 COUNTRY HOSPITAL LIBRARIANS'

J. Boast is the new country hospital librarian's representative. A seminar for country librarians and Technicians is being planned.

J. Rusciano and J. Marshall to assist J. Boast.

ACTION: R. Lawrence to contact J. Boast and A. McLean to organise meeting.

### 4. VIC BRANCH MEETING

Details of the Meeting held on the 14th August, and, 11th September are attached to these minutes.

### 5. AUSTRALIAN COUNCIL OF ALLIED HEALTH PROFESSIONALS

The last meeting of the ACAHP was held on the 15 August, 1991.

A Medical Records Service Standards working party has been established to revise the existing section in the Accreditation Standards for the forthcoming 11th ed.

Another national workshop on rural health has been held. The HLS representative again <sup>urged</sup> ~~waged~~ an information resource backup system for any education training programmes established in rural areas.

### 6. TREASURER'S REPORT

Balance of account :

\$628.61

Vic Branch is to be approached regarding all old bank books etc. (over seven (7) years old). It may be possible to send them to ALIA for archival purposes.

### 7. CORRESPONDENCE

Proposed award for Library Technicians in Hospitals. Letter has been compiled and is ready to send to the Health Services Union of Australia (HSUA) from the Australian Library Technicians Association (ALTA). Copy of letter and contents to Industrial Relations Officer of ALIA.

Anne Harrison Award - Letter to be sent to convenor of the Anne Harrison Award working party requesting copies of the papers by each award recipient for our files.

**8. OFFICE BEARERS 1992**

Nominations are still open with about 10 received so far. Nominations close on 27 September, 1991. These will be discussed at the next meeting on Tuesday 8th October.

**9. REPORT ON CANBERRA CONFERENCE AND AGM**

- (i) A Standards Sub Committee has been set up to revise the National Minimum Standards for hospital libraries. Paul Davies (Gosford) will be co-ordinating comments on drafts.
- (ii) Tasmania is to form their own group within the Health Libraries Section.
- (iii) Minutes of our meetings and newsletter are to be sent to ALIA.
- (iv) 1992 Conference to be held in Brisbane. The National Executive will be based in Western Australia.
- (v) As from 1992, each state which would like to host the conference must submit a bid. ?
- (vi) Victoria has agreed to continue to ~~represent~~ provide a representative for meetings of the Australian Council of Allied Health Professionals.

**11. OTHER BUSINESS**

The Austin Hospital will host an Allied Health conference with speakers, papers and workshops on April 23rd-24th, 1992.

The meeting closed at 7.50pm.

The next meeting will be at 5.30pm on the 8th October, 1991.