

AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION  
HEALTH LIBRARIES SECTION (VICTORIAN GROUP)

EXECUTIVE COMMITTEE MINUTES

Minutes of the meeting on Tuesday 11th August at Walter & Eliza Hall Institute at 5.30 pm.

1. Present: Enid Meldrum, Jo Marshall, Lisa Belkin, Jenni Rusciano, Suzanne O'Callaghan, David Lloyd, Kathy Hutton.

2. Apologies: Roxanne McIvor.

3. The Minutes of the previous meeting (14/7/92) were accepted as read.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Mayfield Centre

Suzanne phoned John Drummond of the Australian Allied Health Professionals Association, the hospital librarians union, regarding the Centre's library training course. John has expressed our concern to a member of the Centre's Board of Management.

4.2 Programme for 1992

A workshop on 21st October at C.S.I.R.O. by Marianne Broadbent, R.M.I.T. Graduate School of Management, is being planned with the theme 'Recessions Survival Strategies'.

C.S.I.R.O. will accept a nominal venue fee of \$100.

Action: A Newsletter item will promote the workshop, with a special invitation to country librarians, and flyers will be despatched. The workshop is to be listed in Branchwatch.

4.3 AGM/Christmas Party

Delacy Restaurant is to be the venue.

Action: Jo to make a booking for 3rd or 4th December, and to investigate musical and magical entertainment.

4.4 Statistics

At a later stage, some statistics could be collected on performance eg. interlibrary loan turnaround times and success rates for supplying and receiving requests.

Action: Kathy to post the 1990/1 statistical profiles to survey respondents, and the 1991/2 questionnaire to all Victorian hospital libraries.

5. NEWSLETTER

Contributions to the next issue, expected early September, include a book review, excerpts from overseas publications, and a reminder about advising Lisa of the journals received airmail.

6. TREASURER'S REPORT

The balance of the cashbook is \$680.97. The Branch grant for the remainder of 1992, \$120, and advertising revenue of \$600 is expected shortly.

## 7. VICTORIAN BRANCH COUNCIL REPORT

A personal computer and printer is now available to Branch Council Executive members. A flyer for the Branch's bid for the A.L.I.A. conference, with the slogan 'Meet you in Melbourne in 1996', has been drafted. Promotional teeshirts are being considered. Enid has more information on the 2 one day seminars on marketing being organised by the Libraries Board during Library Week.

Action: Jo to discuss with Eva Fisch, a Branch Councillor, the invitation to represent both the Specials and Health Libraries Section on the 'Student recruitment night' panel.

8. AUSTRALIAN COUNCIL OF ALLIED HEALTH PROFESSIONALS  
Member organisations have been asked for suggestions on the future role of the Council. The Council's President resigned at the meeting of 30th July.

Action: Enid to prepare a report on the Council for the Section's AGM.

## 9. CORRESPONDENCE

9.1 Quality assurance

Anne McLean, Austin Hospital, has suggested that members be encouraged to submit information to a database being established by the Australian Council for Healthcare Standards, on quality assurance programmes, and that the Group pay for a search listing programmes of interest to members.

Action: Information on the database to be included in the Newsletter.

9.2 Albury-Wodonga Conference

Items are now due for the Section's AGM. David will attend the Victorian Branch Cocktail Party at the Conference on the Group's behalf.

## 10. ELECTION OF OFFICE BEARERS FOR 1993

Returns are to be in to Enid by the end of October.

Action: Nomination forms are to be included in the Newsletter.

## 11. NATIONAL LIBRARY AND MEDLINE

Some issues arising from the withdrawal of the National Library's Medline service have yet to be resolved, namely, SDI profiles, online orders, and searches for N.H. & M.R.C. grant holders.

Action: Jo to invite Sandra Henderson to the Group's AGM/Christmas Party, providing an opportunity for members to thank her for her work with the Australian Medline Service. If Sandra is unable to attend, a book will be sent as a gift from the Group.

## 12. OTHER BUSINESS

Action: Jo to send a get well card to Mary McGill, Royal Melbourne Hospital, on the Group's behalf.

## 13. DATE OF THE NEXT MEETING : Tuesday 8th September

The meeting finished at 7.15 pm.

Kathy

Kathy Hutton  
Treasurer