

ALIA HEALTH LIBRARIES SECTION, VICTORIA.

EXECUTIVE COMMITTEE MINUTES, NOVEMBER 16, 1999, HELD AT ALFRED HOSPITAL, PRAHRAN.

1. PRESENT

David Lloyd, Kerry Johannes, Mellita Vertigan, Shanti Nadaraja, Diane Horrigan, Stephen Due, Glennys Powell.

2. APOLOGIES

Joanna Boast

3. CONFIRMATION OF PREVIOUS MINUTES

Proposer – Kerry Johannes. Seconder – David Lloyd

4. PROGRAMME FOR 1999

- Combined ALIA HLS/Vicgratis meeting at Epworth Hospital 29/10/99. Sixty-five attended, some of them were first time attendees. As usual, there was a large contingent from the country libraries. Generally the food was considered good but Stephen commented that the muffins were too big and there was not enough variety. Overall, committee considered the day a success and received positive feedback on the programme.

In the feedback session, the following areas were suggested for inclusion next year: Cochrane training, website development training, the new Pubmed, GST for special/hospital libraries, copyright, and the Digital Agenda Bill.

- **AGM/CHRISTMAS PARTY 1999**

Pre-dinner drinks-6.30 p.m. AGM-7.00 p.m. Dinner-7.30 p.m.

Shanti has been liaising with William Angliss staff. The cost will be \$25 for a three course dinner including a pre dinner drink. There will be a vegetarian option for the meal. David is to be the MC and cards will be on the table to indicate the running order for the evening. A variety of prizes will be given away including books, champagne and possibly a hamper.

Re: Enid Meldrum. Mellita is organising a gift of a filofax from ALIA HLS. David to organise testimonials from Jo. Marshall and Anne McLean.

Re: speaker Morag Fraser. Morag to be asked to speak for approximately 20 minutes. A donation of \$250 to be made to East Timor Resistance Fund. Shanti to organise flowers for Morag.

5. PROGRAMME FOR 2000

- **Cochrane** –David to contact Steve McDonald for possible dates re training
- **Web publishing** – David to contact Robert Black at RMIT re dates for training

6. COMMITTEE FOR 2000

Suggestions are:

President-David Lloyd; Treasurer-Kerry Johannes; Mellita-Correspondence Secretary; Web page amendments-Diane Horrigan; Glennys Powell-Minutes Secretary; Shanti Nadaraja and Stephen Due-general committee duties.

Positions to be advertised on e-list as well as David to call various people to see if they are interested in a position.

7. STATISTICAL SURVEY

Stephen reported that it will still be just a Victorian survey this coming year, not a national survey as hoped. The form has been altered slightly in response to feedback. The response rate has been dropping off; it needs to be representative to be meaningful. Committee felt that the benefits of the survey should be promoted to encourage participants. The results can be presented to management to support libraries. Discussion ensued regarding the survey, analysis and presentation techniques which would give the most useful results to participants.

8. NATIONAL EXECUTIVE

Stephen's report covered the following points:

- the programme for 2000 is to be made more practical
- work on Health Libraries standards is gradually progressing
- committee to look at sponsoring research projects
- copyright(considered a National Office issue)
- CPD – Helen Stanton's questionnaire sent out, awaiting return
- ALIA/CPD-watch to see if it is relevant to HLS
- Anne Harrison award-could possibly go to a section for a project in 2000
- ALIA restructure- no progress yet. No idea of divisional structure or funding

9. HEALTH INFORM

Last issue for 1999 is at the printers and awaiting labels from Head Office

10.TREASURER'S REPORT

Account no. 3325-96584

Balance @ 24th September 1999 **3427.90****Income**

6/10/99	Deposit (Ovid Advertising Health Inform)	500.00
22/10/99	Vicgratis Country Librarians Seminar	210.50
22/10/99	Vicgratis Country Librarians Seminar	230.00
25/10/99	Interest paid	1.23
	Total	941.73

Expenditure

12/10/99	Cheque 80436 Catering ANZCA	82.00
12/10/99	Cheque 80437 Postage ANZCA	67.50
25/10/99	Credit Duty	0.57
25/10/99	Debits tax	0.60

Total **150.67****Balance @ 25th October 1999** **4218.96**

Term deposit 9868-13162	(Invested 1/9/99 @ 3.90%)	5000.00
	(Maturing 1st June, 2000)	

11.CORRESPONDENCE

NIL

12.OTHER BUSINESS

Re Programme for 2000. After David has contacted Steve McDonald(Cochrane) and Robert Black(RMIT) about dates for training, David will circulate possible dates to members to see if there is enough interest to run these workshops.

Next meeting: Tuesday 25th January, 2000, at RACGP, Palmerston St., South Melbourne.