

MEDICAL LIBRARIANS' GROUP (VICTORIAN BRANCH).

NEWSLETTER.

29th February 1972.

The second meeting of the above group was held at the Brownless Medical Library, University of Melbourne, at 6.30pm., Tuesday 15th February. Apologies were received from Mrs Baillie, Miss Joan Andrews, Miss Amy Bush, Miss Kerry Christensen, Miss Sue Harvey, Mrs Pat Nakouz, and Mrs Mary Rae.

The meeting commenced with a brief resumé of progress and decisions to date, which were reported in the Newsletter of early December, and continued with discussion as to future meeting dates and programmes for this year. The dates were set as Tuesday 16th May, Tuesday 15th August, and Tuesday 14th Nov.

The meeting for Tuesday 16th May will be held in the Conference Room of the Monash Medical School at 6.30pm., and will take the form of a workshop type display and discussion of various stationery forms used in medical libraries. A meal could be obtained at the Alfred Hospital canteen, but those wishing to do so should phone the Alfred Hospital librarian (510-281 Ext. 2337) at least one week beforehand.

The conveners would like the members to send their stationery samples by the middle of April at the latest; preferably soon after the receipt of this newsletter. Stationery suggested is:

- I.L.L. stationery, both request & record
- Loans system cards
- Overdue notices
- Book ordering forms
- New book routing slips
- Periodical accessioning cards
- Periodical routing slips
- Photocopy slips
- Book labels
- Literature search requests
- Any other stationery thought worthy of mention.

The August meeting will deal with I.L.L. procedure and will include a discussion of the various forms used.

Miss Judith Quilter gave a brief report from the Association of Hospital and Health Services Librarians about their current application for a Wages Board hearing to the effect that it has been cancelled pending further assessment of comparable salary scales.

The Medical Librarians' Group information card was then discussed and rough samples circulated. Comments and ideas from members are essential in order to get a useful answer to the problem of quick reference to basic facts about Medical Libraries. At the end of this newsletter, the conveners have included an amended form for further comment. It is suggested that any comments or alternative suggestions of form or content should be tabulated on paper and included with the stationery for further discussion at the May meeting.

The conveners then asked Miss Harrison to report on any group activities inter-state. John Vaughan hopes to establish a group in Canberra shortly, and the Sydney group has held their second meeting. No progress has yet been made on a basic list of recommended reference books.

It was decided that Miss Harrison and Mrs Baillie, as co-conveners of the National Steering Committee should report to the Australian Library Journal about the Formation of the group, and that the conveners of the Victorian Branch should report to Vibra. It was also decided that the conveners should approach John Vaughan about the possibility of a talk on Medlars to the Medical Librarians' Group at some future date during a visit to Melbourne, which would probably entail calling an extra-ordinary meeting.

With the business section of the meeting over, the second section was devoted to a tour of the Brownless Medical Library, with special emphasis on the work of C.M.L.O., for which we are indebted to Miss Harrison and her staff. Thanks are also due to her for the very welcome supper which was served.

MEDICAL LIBRARIANS' GROUP.

Date:

Name of library:

Address:

Postcode:

Tel.no.:

Libn's.ext.:

Ref.ext.:

I.L.L.ext:

Direct line(s) to library:

Telex: Cable:

Type of institution:

General/Teaching/Specialist hospital (Strike out where inapplicable)

Tertiary institution (University, Research, C.A.E.) " "

Others (Please specify, e.g. Govt.Dept., Pharmaceutical Co., etc.)

Name of librarian:

Miss/Mrs

Hours of opening:

Loan policy:

Public access:

Special collections:

Journals received airmail:

Photocopying facilities:(specify copier by name)

I.L.L.copying charges: