

**AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION
HEALTH LIBRARIES SECTION - VICTORIAN GROUP
MINUTES, EXECUTIVE COMMITTEE, 17 AUGUST 1995**

1. **PRESENT** Judy Stoelwinder, Jan Riehes, Sandra Hodgson, Peter Nunn, Andrew Rooke, Melanie Kammermann
APOLOGIES Stephen Due, Karen Tempest

2. **CONFIRMATION OF MINUTES OF MEETING 20 JULY 1995**
Minutes confirmed as being correct

3. **BUSINESS ARISING FROM MINUTES**
 - 3.1 **ALIA Survey of Victorian Hospital Libraries**
The Committee discussed the benefit of using the Country Librarians' Meeting as a means of encouraging those who attend to respond.
Action: The survey needs to go into the September issue of Health Inform. It needs to be accompanied by definitions and brief notes. Melanie will organise.

4. **PROGRAMME FOR 1995**
 - 4.1 **World Wide Web**
Adrian has gone overseas. He will contact us on his return about organising another session.

 - 4.2 **Document Delivery**
Announcements have gone out.

 - 4.3 **Country Librarians**
The meeting has been moved to WEHL. Stephen supplied the Committee with a draft agenda.
Action: Committee members will individually fax Stephen with any ideas they have on the draft.

 - 4.4 **AGM/Christmas Party**
The Committee decided to book Poyntonz. Possible dates are Friday 1st or 8th December. VicBranch's AGM is on 13/12. Special's AGM is on 4/12. There was some discussion about having the AGM at SPP but this is too close to commercial ventures. SPP may hold their own Christmas function. This led to discussion about having an education night at SPP (much the same as DA have done in the past). This may make a suitable first meeting for next year. Also SPP may sponsor morning tea for the Country Librarians' Meeting.
Action: Jan to send \$200 deposit. Peter to organise invitations and place an ad in InCite. Andrew to publicise in Health Inform.

5. **HEALTH INFORM**
The lead article will be on fax ILL. Andrew and Adam have written the first aggregation article. Max-Smith (La Trobe) has written about useful databases.
VicNet are slow listing Health Inform. March went one but not June. Andrew will pursue this. The President's Report will be a call for nominations for Committee membership. Sandra will take nominations. Nominations to close by the end of October. The Committee may have to head hunt.

6. TREASURER'S REPORT

The current balance is \$1995.52. There is some discrepancy between Jan's calculations and the Bank statements.

Action: Jan to order the Canadian Hospital Standards, and send the July statement to ALIA.

7. VIC BRANCH

There was more discussion on not paying sections members' funds because some sections still have too much money in the bank. Letters will be sent to sections regarding their obligations to use members' funds, etc.

A draft on next year's activities/business plan (with approximate costs) will be asked for.

Report from ACLIS - feedback on General Council meeting; passing of guidelines for Health Sciences Libraries. Victoria may need to pick up on the guidelines.

There was a less than flattering article in The Age regarding public libraries. Vic Branch did try to respond but there was a disappointing response from The Age. Helen Tait is to follow up on this.

Jo Marshall will appear on Health, Wealthy and Wise on 4/9.

The mentoring scheme is going well. Victoria is leading the way. This may be a suitable news piece for inclusion in Health Inform.

A two day competency workshop will be held on 4-5/12.

Compulsive Competitive Tendering - ALIA to put out an issue sheet on this. It is going to General Council for ratification. Vic Branch do not want to get political. ALIA to act.

8. CORRESPONDENCE**8.1 Discussion of Correspondence Listed in Agenda****8.1.1 Jane King's General Council report (Jo Marshall)**

Guidelines for Health Science's Libraries were endorsed by General Council. They were not endorsed by VIC, SA or ACT. Two states abstained. State sections have not seen the redrafted guidelines which will be published in time for the August conference. This section did not know the guidelines were being redrafted and the section needs to be prepared to respond.

8.1.2 ALIA Vision Statement (V Walsh)

The Committee had no major objections to the statement.

8.1.3 Library Competency Workshops (M Murphy)

Packages have been developed and divisions are encouraged to run workshops. This could be the basis of a Section meeting next year. It may be worth sending a Committee member to the workshop held on 4-5/12.

9. METROPOLITAN HOSPITALS PLANNING BOARD

The development of information technology (IT) is a high priority within the Board's report. However, no mention is made of libraries and their role in IT. HLS needs to register the role of librarians and libraries, eg. resource sharing, expertise, Internet/WWW, etc. in time for Phase 2 which is due in December.

Action: Sandra to draft ideas and Andrew and Judy will write a letter to the Board. HLS members will need to be notified of the Committee's actions.

10. OTHER BUSINESS

Nil

Meeting closed 8.05 pm.

Next meeting 14th September 1995.

AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION
HEALTH LIBRARIES SECTION
MINUTES, EXECUTIVE COMMITTEE, 21 SEPTEMBER 1995

1. **PRESENT** Judy Stoelwinder, Peter Nunn, Andrew Rooke, Karen Tempest,
Stephen Due, Melanie Kammermann
APOLOGIES Sandra Hodgson, Jan Riches

2. **CONFIRMATION OF MINUTES OF MEETING 17 AUGUST 1995**
Minutes confirmed as being correct

3. **BUSINESS ARISING FROM MINUTES**
 - 3.1 **ALIA Survey of Victorian Hospital Libraries**
Melanie has completed changes to the survey which the Committee have approved. It was agreed that the title of the survey be changed to ALIA Survey of Health Libraries rather than Hospital Libraries and see what sort of response is obtained from non hospital health libraries. Stephen pointed out that an improved response rate will only be achieved if the Committee stringently follow up non responding libraries. The survey will go into Health Inform as a separate flier.

 - 3.2 **Metropolitan Hospitals Planning Board**
As yet no letter has been written to the Board. Since the last meeting the Board have released four discussion papers. The discussion paper Undergraduate Education, Postgraduate Training, Research and Development makes no mention of libraries. The Committee can only assume that libraries come under the Board's broad term "infrastructure". As a consequence the section's response needs to focus on libraries as part of the infrastructure and their experience with information technology.

4. **PROGRAMME FOR 1995**
 - 4.1 **Country Librarians**
The fliers are complete. Keynote speaker is Derek Whitehead who will be talking about, and prompting discussion on, issues he believes will be important to libraries in the future.

 - 4.2 **AGM / Christmas Party**
Jan has sent a deposit and confirmed a booking at Poytonz for Friday 1 December. The Committee have set the prices at \$20 per head for members and \$30 per head for non members.

Action: Peter to oversee production of the flier and send it out around November 1.

5. **HEALTH INFORM**
The September issue of Health Inform is in the final stages of being put together. 200 copies will be printed.
June issue has been put on VicNet
Fantastic news is that Health Inform is to be indexed back to 1993 by Australian Library

and Information Science Abstracts.

On receiving a letter from the solicitors, Phillips Fox, the lead article of the September issue on fax ILL systems was dropped. An intellectual copyright dispute between Laurie Davis, the system's developer, and Fairfield Hospital has arisen.

There was much discussion about an approach made by the 1996 WA National Executive regarding Health Inform becoming the National Newsletter. Andrew has had discussion with the editorial team at MMC who in general are supportive of the idea:

- smaller states will be taking on the national co-ordination in the coming years and they are often in need of extra support
- opportunity to make Health Inform bigger and better than a newsletter
- there is some concern about the lack of Victorian focus
- National Executive would fund Health Inform leading to more money being available for Vic HLS to run continuing education activities, etc.
- now that Health Inform is being indexed by ALISA there may be more incentive for librarians to contribute articles
- Health Inform could be a springboard that brings greater focus to Health Librarianship

The approach from the WA National Executive was informal and obviously no details have been worked through or an agreement from the other states sought. The Committee discussed a number of scenarios for coordinating and producing Health Inform but ultimately no action can be taken without further discussions with the WA National Executive.

Action: Judy to write to Cheryl Hammitt

Adam will coordinate Health Inform while Andrew is on leave in December and January.

6. TREASURER'S REPORT

In Jan's absence, Judy reported an approximate balance of \$1800.

7. VIC BRANCH

Jan attended Vic Branch in Judy's absence. The next Vic Branch meeting is on 21/22 October in Albury. There's a meeting on 31 October at 4 pm at the World Trade Centre to discuss next year's conference. Vic Branch are calling for office bearers.

8. CORRESPONDENCE

8.1 Discussion of Correspondence Listed

8.1.1 C Cherrett on Division Reports

Action: Peter and Karen to put together 300-400 words outlining the year's highlights for inclusion in InCite. Deadline is 1 November.

9. OTHER BUSINESS

Nil

Meeting closed 7.15 pm.

Next meeting 19 October 1995