

**AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION  
HEALTH LIBRARIES SECTION - VICTORIAN GROUP  
MINUTES - EXECUTIVE COMMITTEE, 18 MAY 1995**

*Sandra Hodgson*

1. **PRESENT:** Judy Stoelwinder, Andrew Rooke, Stephen Due, Jan Riches, Sandra Hodgson, Peter Nunn, Melanie Kammermann  
**APOLOGIES:** Karen Tempest
  
2. **CONFIRMATION OF THE MINUTES OF MEETING 20TH APRIL 1995**
  
3. **BUSINESS ARISING FROM MINUTES**
  - 3.1 *Recommended list of books...* by Veronica Delafosse  
Action from last meeting to be attended to by Judy and Sandra.
  
4. **PROGRAMME FOR 1995**
  - 4.1 **Show & Tell**  
Action: In response to Carolyn Cherrett's call for reports on Australian Library Week activities, Peter will send Show & Tell report and photos. The Show & Tell display is to go up at the Country Librarians meeting.  
Action: Sandra to send a letter of acknowledgment to Stephen, Jenni and Helen who presented at the Show & tell night.
  
  - 4.2 **World Wide Web**  
Peter has mailed out the flier. The charge for the WWW workshop is \$100 per person of which HLS receives \$15.
  
  - 4.3 **Document Delivery**  
Lisa Belkin is in the USA so Jan has been unable to find out if HLS will incur any of the costs associated with this function. Judy will ask Derek Whitehead at the next Vic Branch meeting. Sandra will check last years minutes for any clues.
  
  - 4.4 **Country Librarians**  
The meeting will be held at H&CS. Possible dates include 6, 13, 20 or 27 October. Stephen will check to see if any of these dates clash with other functions. Appropriate times could be 10.00 am-12.30 pm and 2.00 pm-4.00 pm. Possible activities include: CD ROM vendor display with Katie Black as presenter; VICGRATIS session; display board from Show & Tell evening; ALIANET and/or VICNET session; discussion session; tour of H&CS library; presentations from Country Librarians. There was discussion about organising an optional lunch that participants could attend. Stephen will approach SPP about setting up a book display.
  
  - 4.5 **DA Function at Tennis Centre**  
DA function is taking place on the same evening as the first WWW workshop (21st June). However, only the 6 librarians who attend the WWW workshop will be affected. The DA function will include latest products and technologies.
  
5. **HEALTH INFORM**  
Other items to be included not mentioned in previous minutes include: professional issues by Adam, user's perspective of Fairfield's fax ILL system, entrepreneurial librarianship by Leigh Oldmeadow and possibly a VIC Branch letter about the mentoring scheme.  
*Health Inform* is now on VICNET.

## VIC Min 18051995.pdf

Quotes were obtained for the production of *Health Inform*. RCH's Resource Centre will charge \$100 to do the set up and the print room will charge \$24.00 to photocopy 200 copies onto buff paper plus \$5.00 for stapling. Kwikkopy quoted \$206 for 200 printed copies or \$152 for 200 photocopies. Andrew approached Tim Burke at DA to gauge how advertisers would feel about the change in quality. Tim couldn't see a problem. The Committee decided to give the job to RCH. *Health Inform* should now run at a profit.

**Action: Andrew to organise paper ordering by print room.**

The Committee decided that non financial members should not receive free copies of *Health Inform*. A debate ensued as to whether we should charge an annual subscription rate to non financial members for copies of *Health Inform*. The Committee's concern is that this may deter non financial members from joining ALIA.

**Action: Judy and Sandra will draft a letter to non financial members espousing the virtues of ALIA.**

## 6. TREASURER'S REPORT

The current balance is \$2428.68. Jan has drafted a Business Plan. The Committee feels that at least \$900 needs to be handed over at the end of the year to the next Committee.

Jan will reply to VIC Branch's appeal for contributions; HLS has already had to modify its business plan so that it can live within its means and still be able to hand over necessary funds to next year's Committee. As a consequence, funds are not available for VIC Branch.

## 7. VIC BRANCH

Jan also attended. Jo was disappointed that VIC Branch didn't receive sponsorship for Australian Library Week activities.

## 8. CORRESPONDENCE

### 8.1 Elections - 1996 Office Bearers

In response to C Cherrett's letter the September issue of *Health Inform* will contain a call for nominations. November 20th is the final date for electing office bearers for 1996.

### 8.2 IN From:

ALIA

Division Starter Kit. Andrew will advertise contents in *Health Inform*

ALIA

ALIA handbook received by Jan

Vic Allied Health Casemix Group

VAHCG recommendation that a formula be established to determine appropriate H&CS funds that should be directed to Allied Health.

Meeting closed at 7.30 pm

Next meeting 15th June.