

**ALIA
HEALTH LIBRARIES SECTION - VICTORIAN GROUP**

Minutes of the meeting of 12 July 1994

PRESENT: Sandra Russell (in the Chair), David Lloyd, Peter Nunn, Adam Clarke, Suzanne O'Callaghan, Dorothea Rowse

1. **APOLOGIES:** Lisa Belkin, Andrew Rooke, Jan Reiher
2. The minutes of the meeting of 14 June were confirmed.
3. **BUSINESS ARISING**
 - 3.1 Internet meeting - a resounding success. Peter is congratulated on an excellent input.
4. **PROGRAMME**
 - 4.1 CINAHL - planning for the meeting is under control
 - 4.2 Public speaking - meeting with consultant - in progress - early Nov.
 - 4.3 Organisational politics - September
5. **NEWSLETTER**
 - 5.1 Recent copy very successful and well received
 - 5.2 Need to discuss tax exemption for Newsletter
 - 5.3 Help is needed with stuffing into envelopes - Adam to assist
 - 5.4 Register with Post Office - form from PO
 - 5.5 Thanks to Adam for work on last issue. Ideas needed for next issue.
 - 5.6 Next year : patient education in medical libraries
6. **TREASURERS REPORT**

No report was tabled.
7. **VIC BRANCH COUNCIL REPORT**

Lisa and David to attend the next meeting.
8. **CORRESPONDENCE**
 - 8.1 Conference profit will be used to fund the next conference
 - 8.2 Postal vote will be held on Hospital Library Standards - questionnaire to be in next HLS national newsletter
 - 8.3 Any matters for Wellington AGM to be sent to Ian Stubbin via Lisa or Sandra
9. **OTHER BUSINESS**
 - 9.1 Jan Reiher will send report of ACLIS Special Libraries Group
 - 9.2 Invitation to join delegation to visit libraries in China.
10. **NEXT MEETING**

9 August 1994