

**ALIA HEALTH LIBRARIES SECTION, VICTORIA.**

**EXECUTIVE COMMITTEE MINUTES, JANUARY 25, 2000,  
HELD AT RACGP, SOUTH MELBOURNE.**

**1. PRESENT**

David Lloyd, Stephen Due, Diane Horrigan, Glennys Powell, Andrew Rooke, Mellita Vertigan.

**2. APOLOGIES**

Kerry Johannes, Shanti Nadaraja, Joanna Boast.

**3. CONFIRMATION OF MINUTES**

Proposer – David Lloyd. Secunder – Stephen Due.

**4. COMMITTEE FOR 2000**

President: David Lloyd. Treasurer: Kerry Johannes. Correspondence Secretary: Mellita Vertigan. Minutes Secretary: Glennys Powell. Web Administrator: Diane Horrigan(until end of March, 2000). General members: Shanti Nadaraja, Joanna Boast(country). Further suggestions are welcome. David to contact prospective members such as Lisa Bywaters, VAF. Stephen Due has resigned from both the National and Victorian committees, effective 25/1/2000. Stephen was thanked for his enormous contribution to the Health Libraries Section, ALIA.

**5. PROGRAMME FOR 2000**

- Christmas Party 1999. Glennys reported that it had been a successful evening with a high standard of food and an excellent guest speaker, Morag Fraser. Glennys proposed a vote of thanks to Shanti for her considerable organisational efforts to make it such a great night. Committee felt that Friday night is not a good night for a function in December and that for 2000, a Tuesday night would be better and enable more members to attend.
- Cochrane Centre, Institute of Public Health, Monash Medical Centre, Clayton. David has spoken to Steve McDonald who has agreed to provide training at the centre for members. The 12 PC lab. should be ready by mid March and Steve will confirm the date. Flyers are to be sent out when details are known.
- Web page design. David has spoken to Robert Black at RMIT re a 1 day course. As this will be expensive, HLS Vic might subsidise this activity for members.
- Bus Tour. This popular benchmarking and best practice activity will be run again and co-ordinated by Mellita Vertigan and Diane Horrigan.
- Geelong tour. This may be possible later in 2000 depending on Stephen's commitments.

- Retirement of Judith Quilter, VEE and Pat Nakouz, VKG. Both of these senior librarians have made a significant contribution to HLS and the profession over many years and committee thought it appropriate to acknowledge their efforts. As Jo Marshall has kindly offered the use of WEHI function rooms, David will contact her with regard to organising a cocktail party as a combined farewell. HLS Vic to pay. Date to be organised.

## 6. STATISTICAL SURVEY

Although Stephen has resigned from the HLS executive, he will consider staying on as co-ordinator of the statistical survey.

## 7. NATIONAL EXECUTIVE

Stephen tendered his resignation as President of the National Executive, HLS, 25/1/2000. David Lloyd is to be the new National President and congratulations were offered to him. Stephen reported that the National Executive has requested that it has input into the ALIA restructure.

## 8. HEALTH INFORM

- Committee warmly welcomed Andrew Rooke back to the role of editor. Andrew has already been re-establishing contacts and is currently seeking contributions for forthcoming editions.
- Deadlines for copy are: 25/2, 26/6, 25/8 and 24/11/ 2000.
- Re missing issue for 1999. Committee has agreed to let this go and to compensate advertisers in an extra issue in the future.
- For the March issue, Andrew has proposed a front page article to be written by himself and Andrew Clarke on “timing of conversion from print to electronic journals” and getting the right mix between them.
- **Further suggestions for inclusion in Health Inform are:**
- Clinicians’ Health Channel/Karen Gibson(DHS) This project has been approved and funding has been provided for 4 years. VMMC:C will be a test site.
- Joanna Boast to re-activate the country/rural report which will have its own page.
- The President’s page.
- New Committee details.
- “Soapbox corner” for controversial issues. These can possibly be sent on to the Internet for wider replies.
- Meetings and reports.
- “Up close and personal” snippets, i.e. gossip.
- “From the literature” – points of interest.
- Health Inform to again be available on the Web.
- Improved format for publication. Andrew has suggested using Stefan Carey(Sitecare) to format the raw material into a professional publication. This could cost \$300-\$400 per issue. Committee assented to HLS Vic paying for this. Andrew has volunteered that VMMC:C will pay for print and distribution costs.
- Glennys proposed a vote of thanks to David for his editorial role in difficult circumstances in 1999.

## 9. TREASURER'S REPORT

Nil. Kerry not present.

## 10. CORRESPONDENCE

Mellita reported:

IN:

22/11/99 Marie Murphy(e-mail) "Divisional Structure and Membership Categories – comments sought."

25/11/99 Marie Murphy(e-mail)

- 1999 Division Annual Report (deadline 31/1/2000)
- Division Office Bearers for 2000 (deadline 31/1/2000)
- InCite 2000 (info also on web page) Themes for 2000, Publication Schedule & deadlines, advertising, etc.
- Divisional Representative to the National Policy Congress(deadline 11/2/2000)

25/11/99 David Lloyd – 2 e-mail attachments regarding the Renewal Process

Nov 99 [Health@access](mailto:Health@access). NSW HLS Newsletter, issue 3, 1999

3/12/99 HLS(Vic) Treasurer's and President's report for 1999

Jan 2000 Minutes of the HLS National Exec.meeting held 16/11/99

7/1/2000 Nomination of Andrew Rooke to HLS (Vic) committee for 2000

18/1/2000 Diane Costello (CAUL). ALIA 2000 Pre and Post conference

OUT:

7/1/2000 Mellita Vertigan - acknowledgement of acceptance of Andrew Rooke's nomination to HLS committee 2000.

## 11. OTHER BUSINESS

- Re ALIA accounts. Advice received 24/11/99 that Treasurers no longer have to close existing ALIA sectional accounts as a requirement of restructuring ALIA.
- Clinicians' Health Channel – The minister has signed off on this project and funding has been approved for four years.
- Meeting days for ALIA VIC – committee felt Wednesdays more suitable.
- Venue: ANZCA, RACGP or VAH.
- David to circulate updated contact details of committee members

**Next meeting: Wednesday 16/2/2000, 5.30.p.m., at RACGP.**

Meeting closed at 6.45 p.m.