

ALIA HEALTH LIBRARIES SECTION, VICTORIA
EXECUTIVE COMMITTEE, MINUTES, 16th SEPTEMBER 1998
Held at ANZCA

1. PRESENT

David Lloyd, Stephen Due, Kerry Johannes, Shanti Nadaraja, Mellita Vertigan

2. APOLOGIES

Andrew Rooke, Helen Cotsell, Majella Pugh

3. CONFIRMATION OF MINUTES OF MEETING HELD 19th AUGUST 1998

Proposed - Stephen; Seconded - Shanti

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. PROGRAMME FOR 1998**5.1 Practical skills for intranet and web publishing**

The facility has been booked at RMIT for 23rd October, 1998. Venue holds 15 people. The flyer will need to be produced and distributed quickly. Mention was made that our seminars had not been listed in InCite. It was agreed that our deadlines are often too tight to make it into InCite in time for publication. It was agreed that the Committee would attempt to construct a list of HLS member email addresses to improve publicity of our seminars. It was suggested that we send around a sheet for people to fill in their email addresses at the combined VicGratis/Country Librarians seminar.

Action: Shanti to get the flyers out by the end of the week

5.2 Vicgratis/Country Librarians meeting, October 30th

A draft program for the day was discussed as follows:

9.00am Morning Tea

9.30 am VicGratis meeting. Jeremy Taylor (State Coordinator) to speak and coordinate. It was noted that a decent amount of time should be devoted to a 'grouch' session.

11.00am Impact of Electronic journal subscriptions and print journal subscription cancellations. Hans Groeneweg said that he would come to speak providing he did not have to go overseas (he won't know until the last minute). It was decided that we needed to get a speaker who could confirm their attendance. David to contact Dorethea Rowse.

12.00pm Lunch

1.30pm ALIA/ACLIS merger. Virginia Walsh said that she may be able to speak. This needs to be confirmed. If Virginia can not come, an alternative speaker will need to be arranged.

Action: David to follow this up

2.00pm Web page creation. Demonstration of 6 sites. David to contact prospective libraries and ask what technological requirements would be needed on the day. David to pass this information on to Shanti/Kerry so they can arrange this at the Epworth.

3.00pm Short break

3.15pm UMI's demonstration of ProQuest Direct (a web-based information delivery system that delivers full-text information, especially suited to consortia.)

3.45pm Finish. There will be drinks with Standish, Prideaux and Pye after the seminar for those who wish to go. Mountain View Hotel, opposite the Epworth Hospital.

Action: David to get confirmation of details to Shanti by 25/9/98 for the flyer.

5.3 *AGM/Xmas party, Thursday 3rd December*

William Angliss College has been booked and the details of the evening have been worked out. The menu was chosen, but Shanti is still waiting for them to fax a menu to her. Shanti to investigate getting chair covers and candles on the tables.

The cost of the night will be \$25 per head. This includes pre-dinner drinks (beer, wine, champagne, soft drink) and 4 different nibbles from 6.30pm to 7.00pm. The AGM will begin at 7.00pm. Chairs and tables will be provided. People can be seated at 7.30pm for a 3 course meal.

Terry Lane has been contacted and asked to be a speaker for the evening. He agreed to this, but date/time needs to be confirmed. David to follow-up. The speaker will be after the main meal. The 3 prizes will also be drawn.

Promotion of AGM/Xmas party - Shanti to put a notice in InCite. Mellita to phone Andrew regarding putting a flyer in next issue of Health Inform. Shanti to arrange a promotional poster and slide for display at the combined VicGratis/Country Librarians seminar.

6. **CODE OF ETHICS GROUP**

Stephen commented that he had received a reply from Larry Osborne. Stephen to organise the Subcommittee to discuss further.

7. **STATISTICAL SURVEY**

Nothing to report.

8. **AUSTRALIAN HEALTH LIBRARIES AT YOUR SERVICE BROCHURE**

Have received a quote from InHouse Graphics. They seem quite expensive, but their work is of high quality. The quote for the graphic artist work alone was in excess of \$1,000. Printing costs will need to be added to this. Committee members did not think this figure was unreasonable.

Action: Mellita to continue to investigate further options

9. **HEALTH INFORM**

The September issue is proceeding well and will be available soon.

10. **NATIONAL EXECUTIVE COMMITTEE**

Jo Marshall has offered some help to the National Executive Committee in organising the next conference.

There was some confusion regarding the formation of the National Executive Committee for next year and what exactly we should be doing now.

Action: David to contact Cheryl Hamill

11. **TREASURER'S REPORT**

The balance as at 25th July was \$4,447.76, plus the term deposit of \$6,223.33. The latter matures on 27th September. Kerry to roll-over the term deposit amount for another 5 months.

12. CORRESPONDENCE

12.1 In from

- 12.1.1 7/8/98 Letter from Virginia Walsh to David Lloyd regarding David's comments published in the January 1998 issue of Health Inform.
- 12.1.2 26/8/98 Memo from ALIA National Office to Majella Pugh regarding receiving HLS(Vic) minutes.
- 12.1.3 8/9/98 Letter from Stevens & Dent Information Services (SADIS) regarding the promotion of UMI's databases, in particular ProQuest Direct.
- 12.1.4 11/9/98 Photocopy of the 1998 Vital Link publication from ALIA Head Office.
- 12.1.5 15/9/98 offer from Specials section to undergo a joint seminar on 28/9/98 on the database host/vendor STN.
- 12.1.6 16/9/98 Quote from InHouse Graphics for library brochure.
- 12.1.7 23/9/98 Letter from T. Wakely regarding ALIA Extraordinary Meeting to be held Tues 27th Oct, Adelaide. Voting for ALIA Charter of Renewal.

12.2 Out from
Nil

13 OTHER BUSINESS

Nil

14 NEXT MEETING

Note the change of time. Wednesday, October 14th 1998, ANZCA, 4.30 pm.