

## ALIA

## HEALTH LIBRARIES SECTION (VICTORIAN GROUP)

Minutes of the meeting of the Executive Committee held on 8 February 1994.

Present: Lisa Belkin (in the Chair), Sandra Russell, Peter Nunn, David Lloyd, Suzanne O'Callaghan, Dorothea Rowse

1. **APOLOGIES** : Jan Reiher

- 1.1 Date of meeting : it was agreed that meetings would continue on a Tuesday as this suited the majority of the members.

Responsibilities:

Lisa Belkin	—	(President and Branch Council Representative)
Adam Clarke	—	(Treasurer)
Sandra Russell	—	(Correspondence Secretary)
Dorothea Rowse	—	(Minutes Secretary)
Suzanne O'Callaghan	—	(Newsletter editor)
David Lloyd	—	(Country Representative)
Peter Nunn )	—	(Professional Development Officer)
)	—	(Publicity Officer)

Dates for attendance at the Victoria Branch meetings were allocated.

February	9th	—	Peter
March	9th	—	Suzanne
April	13th	—	Sandra
May	11th	—	Dorothea
June	8th	—	Andrew
July	13th	—	David
August	10th	—	Adam
September	14th	—	Peter
October	12th	—	
November	9th	—	Suzanne
December	14th	—	

Dates of Committee meetings:

March 8	April 12	May 10
June 14	July 12	August 9
September 13	October 11	November 8
December		

2. **CONFIRMATION OF THE MINUTES**

The minutes of the meeting of the 12 October 1993 were confirmed subject to two corrections.

3. **BUSINESS ARISING FROM THE MINUTES:-**

3.1 Booklist

Lisa agreed to contact Enid Meldrum to ascertain the status quo, to be followed by a letter of inquiry from the Committee - to establish especially the relationship with the Committee and its responsibilities.

**4. PROGRAMME FOR 1994**

- 4.1 Lisa, Suzanne and Sandra attended a brainstorming session at Vic Branch which proved useful.

Topics for meetings for 1994

22 March — OCLC First Search (Lisa)

May — organisational politics — workshop

July — cross-linking of professions — computers/libraries

September — public speaking for librarians (Lisa)

NB. Meetings are open to all ALIA members not only those of the section.

**5. NEWSLETTER**

- 5.1 Paragraph from each Committee member by the 19 February outlining role, interests etc to Suzanne on fax (03) 280 2580.
- 5.2 Plenty of material at hand for next issue.
- 5.3 Advertising rates : to be kept the same as 1993.
- 5.4 Paper to be chosen by Suzanne — a very pale yellow.
- 5.5 Deadlines : 19 February      21 May      20 August      19 November

**6. TREASURER'S REPORT**

Kathy to be contacted.

**7. VIC BRANCH COUNCIL REPORT**

Nothing has taken place.

**8. AUSTRALIAN COUNCIL OF ALLIED HEALTH PROFESSIONAL'S REPORT**

Sandra attended a meeting which was not of much interest. Sandra to contact the National President of Health Section regarding membership.

**9. CORRESPONDENCE**

- ✓ 9.1 National Standards for Hospitals - latest draft has given no real sign of improvement - to be faxed to hospital librarians on the committee for comment.
- 9.2 JAMA changes were highlighted - also costs of some NLM databases - certification documents (NLM). Sandra to follow up.  
MLA
- ✓ 9.3 HEAPS Sandra to write back with Newsletter deadlines - unable to help this time.

**10. ANY OTHER BUSINESS**

Nothing was raised.

11. Date of next meeting : 8 March 1994.