

LIBRARY ASSOCIATION OF AUSTRALIA
MEDICAL LIBRARIES SECTION
VICTORIAN GROUP

Executive Committee Minutes 3/86

Minutes of the Executive Committee meeting (Victorian Group) held at 5.30 pm on Tuesday 15th April, at the Medical Library, Alfred Hospital.

1 Present Sandra Russell, Andrew Rooke, Kathy Hutton, Veronica Delafosse, Barbara Jacoby, Joan Martin, Jean Leith.

2 Apologies Max Smith

3 Minutes The Minutes were accepted as read.

4 Business arising from the Minutes

Gratis ILL Scheme

A survey will be included in the Newsletter to identify individuals who support the establishment of the Scheme, and who would be interested in helping with committee work required.

Anne Harrison Fund

A letter will be sent to the LAA on behalf of the MLS, requesting that the Section retain the profits from the 6th Biennial Australian Medical Librarians' Conference, held in 1985, for establishing the Fund.

Action Kathy to write to the LAA. Joan and Andrew to begin work on proposals regarding the objectives and administration of the Fund.

List of recommended books...small health science libraries

The List is now at the draft stage, with editing expected to be finished in April. Design of the cover was discussed.

Action Andrew to ring the LAA expressing concern with the non-arrival of grant monies.

5 Additional correspondence

Date	From	To	Subject
15.4.86	Aust. Cttee of Directors & Principals of Advanced Education	MLS	Transfer of nurse ed.
15.4.86	LAA	Secretary	Library appointments
15.4.86	Miss E Kerry	MLS. Vict. Gp	Appreciation for the memorium to Amy Bush

6 Business arising from correspondence

LAA Victorian Branch Council

It was noted in the Council Minutes for the meeting of 12th March, that a copy of guidelines regarding funding for the Sections would be circulated by the Treasurer.

Action Andrew to contact the Victorian Branch Council Treasurer, advising that he has not received a copy of the guidelines. .pa

7 LAA Corporate Plan and Review Report

Concerns of the Committee mainly centred on the following issues:

The need to channel a significant proportion of members' subscriptions back to the local level. Members need to see real benefits from their LAA membership.

A formal, national structure for Sections is important and needs to be retained.

The LAA needs to give more consideration to LAA Sections and Groups i.e. accurate membership lists, efficient administration of grants.

Action Sandra and Kathy to compile a response to the Report, to be distributed to relevant groups and the LAA.

8 National Information Policy

The Committee strongly supports the development of resources bases in Australia to meet the needs of science and technology. Concern was expressed with the statement in the LAA policy documents that it should be the right of an Australian to "information" regardless of the way or for what purpose it is to be used".

Action Sandra and Kathy to draft a letter to be forwarded to relevant groups and the LAA, outlining the Committee's response to the National Information Policy Statement.

9 Transfer of Nurse Education

The Alfred Hospital has established a Nursing Education and Services Group Committee to discuss and plan for the transfer of nurse education. The Nurses' Librarian is in liaison with this Committee.

Mari Wallace, from the Victorian Post-Secondary Education Commission (VPSEC), rang the President to advise that issues raised in our letter of 5.2.86 were discussed at a meeting of the Joint Interdepartmental Committee for the Transfer of Nurse Education. The Committee is keen to have a Librarian involved in the planning and accreditation of courses. A letter outlining the discussion and recommendations of the Committee will be forthcoming.

The Australian Committee of Directors and Principals in Advanced Education Ltd advise that matters raised by the MLS will be taken into account by their Working Party on the Transfer of Nurse Education. The Working Party is currently engaged in quantifying all the costs associated with the transfer.

10 Standards for Hospital Libraries

The MLS National Executive advised that February 1987 is the desired deadline for the drafting of standards at a state level. By August 1987 it is hoped a set of national standards can be formulated. A meeting of state working party representatives is to be held during the Darwin conference.

Action Kathy to contact Pat Nakouz, forwarding a copy of

correspondence from the National Executive, requesting she nominate a state representative for the Darwin conference meeting, and that she prepare an item for the Newsletter on the developments in the area of hospital library standards.

11 Treasurer's report

The Group is \$217.66 in credit, and has received the first grant for 1986 of \$89.60.

12 Branch Council Report

The lack of an increase in Victorian membership of the LAA is of great concern.

Joan reported that the Council was advised that the Public Service has inserted new classifications for Library Technicians into their library staff award.

13 Other business

General Meeting

The next general meeting is to be held at the Lincoln Institute, School of Nursing Library, on the 15th May at 5.45pm for 6.30pm. Elizabeth Carvosso is to talk on serials. Book preservation, and a talk by a member of the LAA Board of Education were discussed as future topics for general meetings.

Statistics for hospital libraries

Uniform statistical recording and reporting is not being practised. It was decided to design a statistics sheet to be distributed at the next general meeting for discussion. It may be useful to publish an annual compilation of statistics in the Newsletter.

Action Kathy to draft a statistics reporting form.

14 Date of the next meeting

The next Executive Committee meeting will be at 5.30pm on Tuesday 20th May, at the Medical Library, Alfred Hospital.

The meeting closed at 8.30pm.



Kathy Hutton
Secretary

LIBRARY ASSOCIATION OF AUSTRALIA
MEDICAL LIBRARIES SECTION
VICTORIAN GROUP

Executive Committee Minutes 4/86

Minutes of the Executive Committee meeting (Victorian Group) held at 5.30 pm on Tuesday 27th May, at the Medical Library, Alfred Hospital.

1 Present Sandra Russell, Jean Leith, Kathy Hutton, Veronica Delafosse, Barbara Jacoby, Max Smith.

2 Apologies Andrew Rooke and Joan Martin.

3 Minutes The Minutes were accepted as read.

4 Business arising from the Minutes

Gratis ILL Scheme

To date, there has been a poor response to the survey included in the Newsletter. The survey aims to identify individuals who support the scheme, and who would be interested in helping with the committee work required. Sandra advised members attending the Sections's General Meeting of 15th May that without a more positive response, the proposed scheme would have to be abandoned.

Action Kathy to ring E Giddy (VRWH) to query survey returns.

5 Additional correspondence

Date	From	To	Subject
26.5.86	K Mowat, Mt Eliza Geriatric Centre	Secretary	Statistics
26.5.86	MLS. Old Group	Secretary	News
26.5.86	LAA. Exec Director	Secretary	Travelling & meal allowances.
26.5.86	L Lansley, LAA	Secretary	Job sharing
27.5.86	School of Info. Studies, Riverina/Murray Institute of Higher Education	President	Workshop on collect. development & selection.
27.5.86	S Holmes, Bendigo & Nth District Base Hospital	Secretary	Statistics

6 Business arising from correspondence

Australasian Medical Librarians' Conference

The Committee was interested in the suggestion of the NZLA's Health Libraries Section regarding holding a conference in New Zealand in 1989.

Action Kathy to reply to the NZLA Section noting our interest in the proposed conference, and to forward a copy of their letter to the MLS National Executive.

Medical Libraries Section. N.S.W. Group

In the Minutes of the meeting held on 29th April, in an item relating to nurse education, a survey of hospital libraries was mentioned. It was also noted that Frances Bluhdorn has a copy of

George Franki's submission relating to hospital libraries for funding from universities. WGM 15041986.pdf

Action Kathy to write to the N.S.W. Group requesting copies of the questionnaire used for the hospital library survey, the survey results, and the Franki submission.

Exclusive journal agencies

In their reply to our letter of 20th March, the Victorian Group of the LAA Acquisitions Section wrote that they deplored the tendency towards exclusive agencies. They suggested a public forum to discuss the issue with the Australian firms holding the agencies. Max Smith will attend the Group's next meeting as this Committee's representative.

Draft Statement on Job Sharing

The Committee will discuss the statement during its next meeting, and will contact medical librarians who are/were in job sharing positions.

Action Kathy to ring Shirley White (VQVH), Sandra to contact Sue Liepa and Judith Evans (VMOU).

7 Transfer of nurse education

Sandra recently attended meetings with representatives from the LAA University & College Libraries Section (UCLS), and with the Victorian Post-Secondary Education Commission (VPSEC) Joint Interdepartmental Steering Committee for the Transfer of Nurse Education, Subcommittee on Library Facilities.

The UCLS noted that lobbying by college librarians has not been coordinated, and that there are considerable variations in the funds offered to establish core nursing collections. Grants as low as \$15,000 have been offered to college librarians. The Section sees the immediate priorities as:

- i establishing what constitutes a core collection of library materials for nurse education.
- ii standardising funding.
- iii supporting the continuation of hospital libraries, and the establishment of networks among college and hospital libraries.

The Section intends to contact the Association of Librarians of Colleges of Advanced Education (ALCAE) to request that library statistics be kept for nursing students. The Section will discuss amongst its membership the development of a bibliography of library materials for a core nursing collection.

The VPSEC Subcommittee on Library Facilities has the following objectives:

- i to make recommendations regarding library resources.
- ii to make recommendations on the level and distribution of funding.
- iii to assess the impact on existing hospital library facilities.

The Subcommittee agreed to take the following ~~action~~

- i request the MLS Victorian Group to assist in the development of a bibliography of a core nursing collection. A seminar of nurse educators would then convene to discuss items on this bibliography.
- ii write to the appropriate colleges advising college librarians that the Subcommittee proposed to make recommendations regarding funding levels and library materials.
- iii investigate how funding has been allocated to date.

Action Sandra will discuss with the Victorian Group of the UCLS the joint development of a bibliography for a core collection of library materials for nurse education, and will attend the next meeting of the VPSEC Subcommittee. Sandra will write to the MLS National Executive outlining recent developments. Kathy will write to the Medical, Health and Welfare Libraries Group of the Library Association, England; the Health Libraries Section of the NZLA; the Royal College of Nursing, England; the MLS N.S.W. Group; and the Cumberland College of Health Sciences, regarding resource lists for nursing. Jean will make available appropriate lists of journals and AV from the Lincoln School of Nursing Library.

8 List of recommended books...small health science libraries

The recoupable grant of \$2,500 has been received from the LAA. The Committee decided on the print type, colour and design of the front cover, and discussed the subject headings to be used. Prices and publishers will be added to the journal listings if funds permit.

The offer from the LAA to distribute the booklist through its offices, advertise the booklist in Incite and the LAA publications list will be accepted. It is intended to launch the booklist at the next Victorian Group General Meeting, probably in August, and offer copies for sale.

9 Anne Harrison Fund

The Committee discussed the submission drafted by Joan Martin outlining the objectives and administration of the Fund. The Committee thought the submission was excellent, only altering details about the amount of the award payable to recipients.

Action Kathy to send copies of the submission to the LAA and the MLS National Executive.

10 Treasurer's report

Two recent letters from the Treasurer, Andrew Rooke, to the Treasurer of the LAA Victorian Branch, Bruce Davidson, emphasized the lack of funds available for the Group to conduct Section activities. After paying expenses for a recent General Section Meeting on serials management, attended by over thirty members and students, there is expected to be a mere \$147 in remaining funds.

11 Branch Council Report

A report from Joan on the meeting of 14th May, noted that the Treasurer had reiterated his earlier comments that unless groups had specific projects requiring the use of any funds carried over from 1985, then they might be required to return such funds to the Branch. It was noted that a subcommittee has been formed to investigate the recruitment of new members. The LAA recruitment video was shown. Members of the Executive Committee expressed interest in viewing the video in the near future.

12 Other BusinessGeneral Meeting

The Committee agreed that the meeting on the 15th May was most successful.

Action Kathy to write to Elizabeth Carvosso, Bennett-Ebsco, thanking her for her talk on serials management, and for making available copies of Periodicals workshop guidelines (Bennett-Ebsco, revised 1986). Jean to write a summary of the meeting for inclusion in the next Newsletter.

Newsletter

The Committee decided to mail complimentary copies of the Newsletter to the college and universities in Victoria offering courses in library and information science.

13 Date of the next meeting

The next Executive Committee meeting will be at 5.30pm on Tuesday 15th July, at the Medical Library, Alfred Hospital.

The meeting closed at 9.05pm.

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Kathy Hutton
Secretary