

AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION
HEALTH LIBRARIES SECTION
MINUTES, EXECUTIVE COMMITTEE, 17TH JANUARY 1996

1. **PRESENT** Stephen Due, Judy Stoelwinder, Jan Riches, David Lloyd, Peter Nunn, Karen Tempest, Anne McLean, Helen Cotsell, Melanie Kammermann
- APOLOGIES** No apologies
2. **CONFIRMATION OF THE MINUTES OF THE MEETING**
Minutes of the meeting were confirmed as being correct.
Proposed Jan. Seconded Judy.
3. **BUSINESS ARISING FROM THE MINUTES**
 - 3.1 **ALIA Survey of Victorian Hospital Libraries**
Melanie reported that approximately 30-35 libraries had responded to date.
Action: Melanie to divide up a list of GRATIS members who have not responded among the Committee. Committee members will contact these libraries personally seeking participation. Note will be taken of any strong reasons for not responding to the survey.
4. **REVIEW OF AGM**
The venue and service were considered to have been fine. The only comments were that the food was late coming out and the initial bar service slow. The central location was considered important.
5. **PROGRAMME FOR 1996**
Stephen has drafted a calendar of the year's meetings and events. The programme will be decided at the next meeting.
 - 5.1 **ALIA Biennial Conference**
The ALIA biennial conference will be held in Melbourne in ~~September~~ ^{October}. The question was raised as to whether the Section should be organising a meeting to coincide with the conference. Ray thinks the WA National Section may have been asked to do this.
Action: Helen to write to the WA National Section to ask what's being organised and to indicate assistance. The Vic Section would be pleased to organise a function.
There may be a relevant speaker attending the conference who could present to the Section.
Action: Stephen will contact Jo Marshall to discuss.
 - 5.2 **Country Librarians in Ballarat**
The Country Librarians have indicated a desire to have a day organised where they can get together and talk. Such a function is tentatively booked for Saturday 30th March at Ballarat Hospital. The Committee believes a speaker may be a good way of getting discussion started.
Action: David to look into the suitability of the date, options for lunch and booking a speaker from the Ballarat librarianship school.
 - 5.3 **Other Possible Functions**
 - 5.3.1 **Lobbying Workshop**
Action: Stephen to ask Jo about the possibility of Jo or Lisa being involved in a seminar regarding lobbying.
 - 5.3.2 **SPP**
There was some discussion about an SPP sponsored function.
 - 5.3.3 **National Library/WORLD 1**
The launch of WORLD 1 is in August and it may be worth getting a speaker on this topic.

- 5.3.4 ALIA Competency Standards**
This would be run by the Section itself.
- 5.3.5 Copyright Workshop**
Action: Stephen will contact Jamie Wodetski and see if he will be in Melbourne during the year and willing to talk at a Section meeting.
- 5.3.6 Electronic Publishing**
Staff involved in electronic publishing at RMIT or someone like Katie Blake could possibly present on this topic.
- 5.3.7 Online Services/Electronic Journals**
The Committee expressed an interest in the "what do I do, who do I contact, how are they used" type issues. The Biomedical Librarian at Monash was thought to be a possible speaker.
- 5.3.8 Quality Assurance**
A meeting with various speakers discussing what they do was thought to be the most interesting way to do this.
- 5.3.9 Customer Service/Coping With The Difficult Customer**
Action: Jan will find out who ran Box Hill Hospital's customer service sessions.
- 5.3.10 Library Promotion**
See Library Lobbying (5.3.1)
- 5.3.11 Lisa Belkin and her OS Study Tour**
Lisa has written about her study tour for *Health Inform* but it would be interesting to hear her elaborate on her experience

6. ALIA AWARD FOR INNOVATION IN VIC HEALTH LIBRARIES

The judging panel will comprise of the Victorian President of ALIA, the Victorian President of MLS and a Director of FLIS. The closing date for nominations is 1/3/96. The Committee will help promote by sending out a flier.

Action: Peter to produce a flier and ring FLIS regarding paying for fliers and postage (which they have verbally indicated they will do).

7. HEALTH INFORM

7.1 General Report

Handover has not taken place as Andrew is currently on leave. Production will take place at the Austin unless unforeseen problems arise. David has agreed to write the Country Librarian's column and encourage the profiling of Country Librarians. The Committee want the Internet column to be retained.

Action: Jan to calculate last year's production costs per issue.

7.2 WA Proposal for National Newsletter

Stephen expressed the view that the WA National Executive should do the National Newsletter itself however no further discussion has taken place between WA and Vic.

Action: Helen to also ask about the national newsletter issue when writing to the National Executive.

8. TREASURER'S REPORT

The current balance is \$2125.14. A profit was made on the AGM and a saving of \$700 was made by changing the production of the newsletter. The Committee decided not to increase the cost of advertising in *Health Inform*.

Action: Jan to contact and invoice this year's advertisers.

9. VIC BRANCH

There was nothing much to report. The last meeting was in December. The first meeting for 1996 will take place on 14/2/96. Philip Kent is the 1996 President.

10. **CORRESPONDENCE**

10.1 **Discussion of Correspondence listed**
None listed

10.2 **IN From:**

10.2.1 **FLIS and the Innovation Award**
see pt. 6

10.3 **OUT To:**

10.2.2 **C Cherrett, ALIA**
Judy has passed on the Annual Report and Financial Report

11. **COMMITTEE MEETING DATES AND VENUE FOR 1996**

1996 meetings will be held at 5.30 pm on the third Wednesday of every month:

21 Feb, 20 Mar, 17 Apr, 15 May, 19 Jun, 17 Jul,

21 Aug, 18 Sep, 16 Oct, 20 Nov, 18 Dec.

The venue will be the library at North West Hospital.

9. **OTHER BUSINESS**

There was no other business.

Meeting closed at 7.20 pm.

Next meeting on ~~Wednesday~~ 21 February.

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