



THE LIBRARY ASSOCIATION OF AUSTRALIA

MEDICAL LIBRARIES SECTION - VICTORIAN GROUP

EXECUTIVE COMMITTEE

Minutes of the Executive Committee meeting (4/84) held on Wednesday 6th June 1984 at 5.30 pm at the Cancer Institute.

1. Present.

Susan Liepa, Aina Zalitis, Enid Meldrum, Anne Parkhowell, Mary McGill, Brenda Lee.

2. Apologies.

Stacey McKeown, Sandra Russell.

3. Moved (S. Liepa / A. Zalitis) that the minutes of the previous meeting 1.5.84 be accepted.

4. Business arising not covered elsewhere.

Copyright - Mary McGill will convene a small working party to consolidate views on problems experienced in Hospital Libraries by the Copyright Act. Suggested contacts were Pat Nakouz, Elizabeth Giddy, Judith Quilter and Enid Meldrum.

Comments on the feasibility of a Manual of Hospital Library Practice have been forwarded to J. Kenny, N.L.A.

5. Correspondence.

CORRESPONDENCE IN May 1 - May 31, 1984.

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Re.</u>
1.5.84	R. Blacker, Sec. P.L.S.	President	Joint meeting.
4.5.84	Pres. MLG WA.	Secretary	MLG WA Exec. 1984/85.
7.5.84	Joan Martin.	Secretary	Possible members.
8.5.84	L.A.A.	Secretary	General Council Minutes 30.3.84 & 31.3.84.
"	LAA Exec.Dir.	Secs, all divs.	LAA policy statement on Libraries & Multiculturalism.
"	"	" " "	Draft Media Release Policy (Comments by 23.7.84)
"	"	" " "	Role of General Councillors.
"	"	" " "	Expenditure of Divisional Funds guidelines.
"	"	" " "	Draft guidelines for Budget preparation for divisions.
"	"	" " "	Draft Code of ethics (Comments by 23.7.84)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Re.</u>
8.5.84	LAA Exec.Dir.	Secs, all divs.	Structure of LAA (Comments by 23.7.84)
22.5.84	Sec. SLS.	Secretary	Minutes 5.3.84.
"	" "	Secretary	Minutes 9.4.84.
30.5.84	LAA Vic.Branch.	Secretary	Minutes 9.5.84.

CORRESPONDENCE OUT May 1 - May 31, 1984.

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Re.</u>
27.5.84	President	V.H.A.	Copyright.
31.5.84	"	J.Kenny, N.L.A.	Comments on a Manual of Hospital Library Practice.

6. Business arising from correspondence.

LAA memos -
Draft media release policy
Draft code of ethics and
Structure of LAA - requiring comments by 23rd July to be noted in the Newsletter.
Comments to reach Susan by 6th July 1984.

Potential new members brought to our attention will be sent a newsletter and notice of coming meetings.

7. Report from Branch Council.

Allocations to Divisions - No section receives less than \$150 pa. We expressed concern re our ability to function effectively with an allocation of \$150 pa. Branch Council (Moved/Carried) that the sum of \$450 be reallocated from Awards and Honoraria to allocation to divisions and that the Medical Librarians Section be allocated 1/4 respectively of such reallocated funds.

8. Treasurers Report.

30 Booklists have been sold.
Agreed that a "Sundry" account be opened for money received from sale of booklists.

9. Newsletter.

The next Newsletter should be distributed in mid June.

10. 1984 Programme.

Meeting 3 Date July 12th 1984.
Topic : 'Computer applications in Libraries Part II'.
Speaker : Keith Davidson.
Venue : R.C.H. Library.

Meeting 4 The Public Libraries Section have agreed to hold a joint meeting.
Topic : 'Delivery of medical information to the public'.
Speakers : To be organized.
Date : First/second week in October.
Venue : Anne to check possibility of Lincoln Institute.

Meeting 5 Peer review?

11. IFLA World List of Biological and Medical Libraries.

Susan has prepared a tentative list of Libraries for inclusion in the IFLA Directory. The list will be sent to the Medical Libraries Sections in each State for advice re suitability of inclusions etc.

12. Other business.

Two copies of LAA memos etc. will be distributed among the Executive. The circulation should be as follows:

Aina → Stacey → Mary → Anne → Aina
Susan → Sandra → Enid → Brenda → Susan

Branch Council.

Joan Martin has resigned from all our Committees so we no longer have a Branch Council representative. Unfortunately noone from the Executive felt they could attend the monthly meetings so a search is on for a Branch Council representative.

13. Date of next meeting.

Wednesday July 11th 1984 at 5.30 pm at the Cancer Institute. N.B. Change of date.

The meeting closed at 7.40.

- cc. Susan Liepa.
- Stacey McKeown.
- Brenda Lee.
- Enid Meldrum.
- Mary McGill.
- Sandra Russell.
- Anne Parkhowell.

