



# THE LIBRARY ASSOCIATION OF AUSTRALIA

## MEDICAL LIBRARIANS SECTION - VICTORIAN GROUP

### EXECUTIVE COMMITTEE

Minutes of the Executive Committee Meeting held on Wednesday August 31st 1983 at 5.30 at the Cancer Institute.

1. Present.

Susan Liepa, Aina Zalitis, Kathy Grey, Brenda Lee, Stacey McKeown, Joan Martin.

2. Apologies.

Ann McLean.

3. Moved (Susan Liepa / Brenda Lee) that the minutes as amended, of the previous meeting July 11th 1983 be accepted.

4. Business arising from the minutes not covered elsewhere.

None.

5. Correspondence IN July 1 - August 31 1983. \* (supplied).

| <u>Date</u> | <u>From</u>        | <u>To</u>               | <u>Re.</u>  |
|-------------|--------------------|-------------------------|---|
| 13.7.83     | S. Sneddon         | Via M. Pinder           | Information.  |
| 15.7.83     | B. McNiece         | Secretary               | Library Statistics.                                 |
| 21.7.83     | S. Russel          | President               | Royal Soc. rooms.                                   |
| 26.7.83     | Sec.MLS Nat.Group  | Secretary               | Conference news.                                    |
| 26.7.83     | LAA Asst.Exec.Dir. | Secretary All Divisions | Information Scientists and the LAA. *               |
| 26.7.83     | Alex Byrne         | Secretary               | Directory of Online search services.                |
| 2.8.83      | Sec.LAA Vic.Branch | "                       | Minutes meeting 15.11.83.                           |
| 3.8.83      | Sec.MLS WA Group   | "                       | Minutes meeting 19.11.83<br>(National and State). * |
| 3.8.83      | Sec.MLS WA Group   | "                       | Report. *   |
| 16.8.83     | Sec.MLS Nat.Group  | "                       | MLS Newsletter No.2 July 1983. *                    |
| 16.8.83     | MLS WA Group       | "                       | AGM agenda items.                                   |
| 16.8.83     | MLS Conf.Ctee.     | "                       | Conference group discussion topics.                 |
| 23.8.83     | MLS Qld.Group      | "                       | LAA/NZLA Conf. 1984 topics.                         |
| 29.8.83     | Sec.MLS            | President               | Our comments on role of sections..                  |
| 22.8.83     | P.Nakouz           | Secretary               | Reference book list.                                |

Correspondence OUT July 1 - August 31, 1983.

| <u>Date</u> | <u>From</u> | <u>To</u>           | <u>Re.</u>                           |
|-------------|-------------|---------------------|--------------------------------------|
| 18.7.83     | Secretary   | L.A.A.              | Envelope order.                      |
| 18.7.83     | Secretary   | Alex Byrne          | Directory of online search services. |
| 18.7.83     | "           | Sec.MLS Nat.Group   | 1984 LAA Conf. meeting topics.       |
| 18.7.83     | "           | P. Nakouz           | 1984 Meeting topic suggestion.       |
| 2.8.83      | President   | C. Hannaker         | AGM Speaker.                         |
| 5.8.83      | President   | D.Petrolini (ACI)   | Thank you.                           |
| 8.8.83      | President   | Acting Pres. MLS    | Our comments on role of sections..   |
| 31.8.83     | President   | Sec. LAA Vic.Branch | Our comments on role of sections..   |

6. Business arising from correspondence.

- 6.1 Letter from S. Sneddon : Marjorie Pinder forwarded a letter from S. Sneddon (Woden Valley Hospital A.C.T.) After discussion it was agreed it was appropriate for Marjorie to reply - mentioning (i) The Perth conference as a venue for recent developments in medical librarianship. (ii) Existence of the LAA Medical Librarians Section and (iii) Ascertaining whether she has contacted Bert Pribac for comments and advice.
- 6.2 Letter from Medical Librarians Section, Qld. Group : The Executive agreed that a Medical Libraries oriented session would be worthwhile, however because of their small numbers a social "get together" would be more appropriate.
- 6.3 Reference booklist. The Executive will request terms of reference from the Publications Committee. Without a copy of their objectives / terms of reference it is difficult to make suggestions or comments on the reference booklist.

7. Meeting notices.

LAA notices of meetings were passed on to Kathy for inclusion in the newsletter.

8. Report from Branch Council.

Branch council met on 11th August. The role of Sections and Sectional Groups was discussed following a report from a Working Party. Some points raised were:

- (i) Sectional Groups should continue to be funded by Branch Councils.
  - (ii) Lack of representation of national sections on General Council is a difficulty.
  - (iii) There needs to be a path of communication between Sections and Sectional Groups.
- The updated Branch programme calendar includes:-

LAA AGM 15th September 1983; Career planning 8th October 1983; Christmas Party 25th November 1983; Bindery visit 18th November.

9. Treasurers report.

Statement.

Assets as at 31st August 1983.

|                |          |
|----------------|----------|
| Cheque account | \$240.79 |
| Petty cash     | 29.44    |
|                | <hr/>    |
|                | \$270.23 |

Applications for special grants 1984 have to be submitted by September 30th 1983.

It was suggested that we run a seminar on "Peer Review". Stacey to check with NSW Peer review group re costs etc.

Stacey to submit our proposal and request a 2-way grant - a recoupable grant and a Special grant of \$750, as we are a small group and may not recoup all costs.

10. Meetings for rest of 1983.

The Annual General Meeting date has been changed to 25th November, 1983.

Venue Medishield Ramsay.  
Breakfast meeting.

Time 7.30am for 8.00am

Susan to write to Carmen Hannaker<sup>a</sup> confirming details.

Christmas Party - December 8th 1983. - Discussion deferred to next Executive meeting.

11. Items for discussion at AGM in Perth:

(1) Change of name of Section.

(2) Standards - The Standards Working Group has got together a draft to take to the AGM.

(3) Information Scientists and the LAA.

12. RMIT student attendance at meetings.

We believe there is a requirement for RMIT librarianship students to attend some LAA meetings. We do not mind students attending meetings but feel if it is a formal course requirement then at least we could be informed by RMIT as the meetings are supported by LAA membership section funds.

Aina to write to Mike Ramsden.

13. Newsletter.

To be distributed soon after the Perth conference. Notice of AGM to go out with Newsletter.

14. VAHPA Log of Claims.

According to VAHPA "Library Technicians" are not eligible for membership of VAHPA. HEF will cover them.

15. Other business.

Information Scientists and the LAA. After brief discussion and variety of opinion the Executive felt that the importance of the topic warranted discussion at the Perth conference among members at a National level. We will suggest it as an AGM agenda item or Group discussion topic.

16. Date of next meeting.

Wednesday October 5th 1983 at 5.30 at the Cancer Institute.

The meeting closed at 7.45pm.

- c.c. Susan Liepa.✓
- Joan Martin.✓
- Ann McLean.✓
- Stacey McKeown.✓
- Brenda Lee.✓
- Kathy Grey.✓