

AUSTRALIAN LIBRARY & INFORMATION ASSOCIATION

(Formerly: Library Association of Australia)

MEDICAL LIBRARIES SECTION

VICTORIAN GROUP

Executive Committee Minutes (1/87)

Minutes of the Executive Committee meeting (Victorian Group) held at 5.30pm on Tuesday 13th January 1987 in the Medical Library, Alfred Hospital.

1. Present: Veronica Delafosse, Andrew Rooke, Sandra Russell, Susan McNair, Jean Leith and Enid Meldrum.

2. Apologies: Shirley White.

3. Minutes from the previous meeting: The Minutes of the meeting held 16th October were taken as read.

4. Business arising from the Minutes:

Courses in medical librarianship

Sandra has contacted Mike Manning, Graduate School of Librarianship, Monash University, and is waiting on a reply regarding further developments.

Nurse education

The recommendations formulated by the VPSEC Nurse Education Library Facilities Subcommittee have been approved at the course design level. They are still awaiting approval at the Joint Interdepartmental Steering Committee level.

IFLA Section of Biological & Medical Sciences Libraries (BMSL)

The National Executive has reported that they have contacted IFLA regarding BMSL membership. Further developments will be reported in the MLS newsletter. We believe that Monica Davis (NSW) is the BMSL's Australasian reporter.

Library technicians

Library technicians employed in hospital libraries in Melbourne have had a meeting.

Discussion was centered around the formation of salary scales for library technicians employed in hospitals.

5. Business arising from correspondence

Anne Harrison Trust Fund. The draft constitution for the Fund has been received from the National Executive. Copies are being circulated to Committee members for comment.

Nurse Education. A copy of the survey of college library nursing resources will be forwarded by A.Bundy (SACAE) when available. The report on the use of hospital libraries by WAIT nursing students has been received.

A copy of the report by the Australian Committee of Directors & Principals in Advanced Education (ACDP) - "Managing College Libraries for Value" has been requested. Part of the Report deals with the need for collection development between college and hospital libraries to support nursing courses.

Draft Standards for Hospital Libraries

The document relating to draft standards has been received from the National Executive. Pat Nakouz, as Convenor of the Victorian Working Group, will be co-ordinating replies from Victoria.

Sole agencies for journal subscriptions

The National Executive has written to ALIA regarding the inconvenience and added expense of sole agencies. We shall await the outcome of their letter with interest.

National Information Policy (NIP)

Copies of the ALIA's NIP are to be circulated to Committee members for comment at the next meeting. Our reply has to reach ALIA by 3rd March 1987.

6. Treasurer's Report

The current balance is \$52.03.

7. Branch Council Report

Sandra attended the December meeting on Joan Martin's behalf. Amongst items discussed was the ANL's cancellation of the Duplicates List system. If it were ever to be reinstated, it would need to be on a cost recovery basis. It was decided to write to the Victorian Branch Council expressing our concern over the cancellation of the list. Action: E.M. to write.

The Branch Treasurer reported that the section would be getting \$1.60 per head from the ALIA; the same as last year.

8.

List of Recommended Books ... for Small Health Science Libraries

Veronica reported that the list is now ready for the printer. Copies should be available for sale in early February. The price will be \$17.00 (post and packing included) to ALIA members, and \$25.00 to non-members. The Treasurer will handle all sales, co-opting Committee members for extra help if required. Advertising methods were discussed. It was decided not to use an insert in INCITE at this stage.

9. Hospital library statistics

Mention was made of the need to bring the keeping of uniform statistics to the attention of members at the next general meeting.

10. Quality assurance

The quality assurance kit compiled by Frances Bludhorn on behalf of the AMA/ACHS, with the assistance of ALIA has been received. Anne McLean (VAuH), Veronica, Sandra, and Kathy Hutton (VAH), have volunteered to be on a working party to investigate quality assurance for hospital libraries. It was decided to ask Anne if she could be convenor. Action - Veronica to ring A.McL

11. Allocation of responsibilities amongst Committee members

Susan McNair offered to be Newsletter Editor. It was decided to ask Shirley to accept responsibility for CE activities.

Action - EM to ring SW.

12. Special Libraries Publicity Task Force

The Special Libraries Section has requested a medical library representative for their Publicity Task Force. It was decided to ask Aina Zalitis (VCI) to be our representative.

Action - EM to ring AZ

13. Minerva

Discussion centered around the document from OTC on Minerva, sent to the Committee by Elisabeth Giddy (VRWH). Sandra explained that ALIA had been trying to make an arrangement with OTC regarding the use of Minerva for ILL's. Details are yet to be finalised.

Action - EM to reply to EG

14. Any other business

Andrew raised the following topics:

- standardization of cataloguing
- automation of libraries.

Alan Saunders, Victorian Drug Information Centre was suggested as a possible speaker at a future general meeting.

WEHI was suggested as a possible venue for our first general meeting for 1987; tentative date: Thursday 12th March, 6.00pm for 6.30pm.

Action - EM to ring Jo Marshall.

15. The next meeting of the Executive Committee is to be held on Wednesday 4th February at 5.30pm, Alfred Hospital.

The meeting closed at 9.15pm.

Enid Meldrum,
Secretary, MLS Victorian Group.