



THE LIBRARY ASSOCIATION OF AUSTRALIA

MEDICAL LIBRARIES SECTION - VICTORIAN GROUP

EXECUTIVE COMMITTEE

Minutes of the Executive Committee meeting 2/84 held on Tuesday 28th February 1984 at 5.30 at the Cancer Institute.

1. Present.

Susan Liepa, Aina Zalitis, Stacey McKeown, Joan Martin, Brenda Lee, Enid Meldrum, Sandra Russell, Anne Parkhowell.

2. Apologies.

Mary McGill.

3. Moved Sandra Russell/Brenda Lee that the minutes of the previous meeting 24.1.84 be accepted.

4. Business arising not covered elsewhere.

A thank you note for flowers was received from Kathy Gray.

5. Correspondence.

CORRESPONDENCE IN January 24 - February 28, 1984. * Supplied.

| <u>Date</u> | <u>From</u> | <u>To</u> | <u>Re.</u> |
|-------------|--------------------|-----------------|--|
| 18.1.84 | LAA Exec.Dir. | Secs, all Divs. | Travelling and meal allowance. |
| 27.1.84 | MLS S.A. | Secretary | Minutes 16.11.83 * |
| " | SLS Vic. | Secretary | Exec.Ctee. 1984 * |
| " | " " | Secretary | Annual report 1983 * |
| " | " " | Secretary | Exec.Ctee. minutes 1/84 9.1.84. |
| 6.2.84 | ICML | Secretary | 5th Int. Congress on Med. Librarianship Bulletin No. 4. * |
| 10.2.84 | Pat Nakouz. | Secretary | Working party on book lists. * |
| 16.2.84 | LAA Asst.Exec.Dir. | Secs, all Divs. | 1983 Financial returns reminder. |
| 16.2.84 | " " " " | Secs, all Divs. | Differential fees for Association activities. |

CORRESPONDENCE OUT January 24 - February 28, 1984.

| <u>Date</u> | <u>From</u> | <u>To</u> | <u>Re.</u> |
|-------------|-------------|---|-------------------|
| 7.2.84 | Secretary | Editor LAA | Incite inclusion. |
| " | President | R. Blacker, Sec. Publ.Libs.Section Vic.Group. | Joint meeting. |

| <u>Date</u> | <u>From</u> | <u>To</u> | <u>Re.</u> |
|-------------|-------------|--|------------------------|
| 7.2.84 | President | Exec.Officer, AMA/ACHS Peer Review Resource Centre. | Peer review. |
| " | " | LAA Exec.Dir. | Comments on LAA memos. |

6. Business arising.

The copy of the Feasibility study of a Manual of Australian Hospital Library practice is to be circulated among the Committee and to Pat Nakouz.

7. Report from Branch Council.

Joan reported on the Victorian Branch Programme 1984.

- A.G.M. 28.2.84.
- Branch picnic 18.3.84.
- Retrospective conversion of catalogues 12.4.84.
- Human rights 21.6.84.
- Info Industry* 16.8.84.
- Industrial relations 18.10.84
- Xmas Party 14.12.84

8. Treasurers Report (enclosed)

9. Newsletter.

The next newsletter should be distributed 2-3 weeks before the May meeting.

10. 1984 Programme.

Meeting 2 : First week in May.
 Suggested topic : "Computer applications in Libraries" Part 1.
 Suggested that this meeting could be divided into two meetings -
 Part 1 : Feasibility and networking.

Meeting 3 : First week in July.
 Computer applications in Libraries.
 Part 2 : Types of systems, CAVAL etc.

Joan to contact Keith Davidson re meeting content and possibility of chairing the session.

Susan to contact Ray Cotsell - Chairman Continuing Education Committee re possibility of Continuing Education Group organizing the meeting.

Meeting 4 : First week in October.
 Joint meeting with Public Libraries Section - "Patient medical information".

Meeting 5 ? : Peer review.
 At a date to be arranged if possible.

Meeting 6 : First week in December.
 AGM & Christmas Party.

11. Publications Working Group - Book List.

After discussion it was decided that the most expedient and cheapest method of publishing the booklist was to have it printed by Royal Childrens Hospital. viz.

Compiled by a Working Group on behalf of the MLS (Vic. Group).
 Published by Royal Childrens Hospital Medical Library.
 Distributed by L.A.A. Medical Libraries Section - Victorian Group.

50 copies to be printed on the first run.

Should be ready for distribution at the May meeting.

For the next edition we will apply for a grant from the L.A.A.

An order sheet for the Booklist is to be distributed with the next newsletter.

Formal thanks were extended to Enid Meldrum and Pat Nakouz for their hard work in preparing the lists.

12. Other business.

It was agreed that a new Medical Libraries Directory (Victoria) was needed.

Susan will prepare a pro forma entry for discussion at the next Executive meeting.

Joan Foreman is still in hospital - an announcement will be made at the next general meeting for people to visit.

13. Date of next meeting.

Tuesday 3rd April 1984 at 5.30 at the Cancer Institute. ^{National.}

Further meetings will be held on the first Tuesday of each month.

The meeting closed at 8.15 pm.

- c.c. Susan Liepa.
- Stacey McKeown.
- Joan Martin.
- Brenda Lee.
- Enid Meldrum.
- Sandra Russell.
- Anne Parkhowell.
- Mary McGill.