



THE LIBRARY ASSOCIATION OF AUSTRALIA

MEDICAL LIBRARIES SECTION - VICTORIAN GROUP

EXECUTIVE COMMITTEE

Minutes of the Executive Committee meeting (7/84) held on Wednesday 7th November at 5.30 at the Cancer Institute.

1. Present.

Susan Liepa, Aina Zalitis, Brenda Lee, Anne Parkhowell, Mary McGill, Enid Meldrum, Sandra Russell.

2. Apologies.

Mary Arnold.

3. Moved (Aina Zalitis/Mary McGill) that the minutes of the previous meeting 19.9.84 be accepted.

4. Business arising.

None.

5. Correspondence.

CORRESPONDENCE IN September 14th - October 30th, 1984.

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Re.</u>
14.9.84	LAA MLS S.A.	Secretary	Minutes 23.8.84.
25.9.84	LAA Vic.Branch.	Secretary	Minutes 12.9.84.
26.9.84	LAA.	Secretary	LAA General Council Minutes 24 & 25.8.84.
5.10.84	LAA Exec.Dir.	Secs. all divs.	Divisional publications.
10.10.84	LAA Exec.Dir.	Secs. all divs.	2nd Report on Work Level Standards for Librarians & Lib. Technicians. Comments by 31.10.84.
11.10.84	Stacey McKeown.	President	Resignation.
12.10.84	J. Brudenall.	President	Standards.
16.10.84	Sec. LAA Vic.	Secs. all divs.	VIBRA.
24.10.84	Sec. LAA Vic. Branch.	Secretary	Minutes 10.10.84.
30.10.84	LAA MLS S.A.	Secretary	Minutes 27.9.84.

CORRESPONDENCE OUT.

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Re.</u>
27.9.84	President	J. Ferns.	Thank you (MLS/PLS Joint Meeting).
27.9.84	President	J. Locke.	" " " " "
27.9.84	President	Dr. G. Janko.	" " " " "
6.10.84	President	Dr. K. Sleeman.	Thank you (Peer review).
7.10.84	President	J. Brudenall LAA Board of Education.	Draft Standards.
9.10.84	President	J. Gunn. Sec.Consult. C'tee to the RMLS, HCV.	Draft Standards.
n.d.	President	LAA.	Comments on document delivery.
"	President	A.C.H.S.	Draft Standards.

6. Business arising from correspondence.

A copy of the Draft Minimum Standards for Victorian Hospital Libraries has been forwarded for information to the Executive Director, Australian Council on Hospital Standards.

John Brudenall (ex Chairman LAA Board of Education) has forwarded the Draft Standards for ratification to Ms. Moira McKinnon who is the present Chairman of the LAA Board of Education.

Comments on document delivery have been sent to the LAA.

7. Report from Branch Council.

8. Treasurers Report.

Assets \$631.68.

9. Newsletter.

To be distributed by 14th November 1984. Brenda to enquire re printing facilities at the Alfred Hospital.

10. 1985 Executive Committee.

The following nominations were received and accepted:

President	-	Joan Martin	
Secretary	-	Sandra Russell	
Treasurer	-	Barbara Jacoby	
Committee members	-	Andrew Rooke	Bronia Renison
		Mary Arnold	Susan Liepa
		Aina Zalitis	

Susan to notify new members.

11. Christmas Party 1984.

Suggested Venue - "The Kiosk" Fitzroy Gardens.

Date Thursday, 6th December, 1984.

Cost \$15 per head (incl. food and drink).

Charge \$10 per head (minimum 30 people)
\$5 subsidy.

11. Christmas Party (cont'd.)

Need to pay deposit soon.

Susan to ask Jocelyn Dixon to check venue and formalize arrangements. Notice to go out with next newsletter.

RSVP by Friday 23rd November, 1984
to Aina Zalitis.

The meeting closed at 6.15.

cc. Susan Liepa.
Brenda Lee.
Mary McGill.
Enid Meldrum.
Anne Parkhowell.
Sandra Russell.
Mary Arnold.