

Australian Library and Information Association
Health Libraries Section
Victorian Group

Minutes for meeting of the Executive Committee held on Tuesday 16th October, 1990 in the Library, Dorovitch Pathology, 1st Floor, 693 Bourke Road, Camberwell at 6.00pm.

1. Present:

Ruth Lawrence, Ann McGalliard, Anne McLean,
Jenni Rusciano, Enid Meldrum
Apologies: Scott Holmes, Judy Stoelwinder

2. Previous Minutes

The minutes of the meeting held on 18th September, 1990 were confirmed.

3. Business Arising from the Minutes

3.1 Combined Meeting with the Specials held on 19th September, 1990.

Letters have been sent thanking the Victorian Institute of Forensic Pathology and Mr. Gordon Bower from ACLIS.

3.2 Country Librarians Seminar to be held on 30/11/90

Tentative program:

- a. Sandra Russell to speak about the International Medical Librarians Conference
- b. Norma Worswick from Ballarat to speak about her work experiences in England
- c. Bill Sinclair to talk about the current situation in the Health Department Library
- d. A session on copyright with an as yet to be decided speaker

3.3 AGM and Christmas party 1990.

This is to be held at Walter and Eliza Hall Institute. RSVP's to go to Enid Meldrum by 16/11/90. 2 replies so far.

3.4 Library Statistics.

11 returns so far. Ruth noted that with ABS involvement in library statistics, we should determine how we might have input.

3.5. Nominations for Office Bearers in 1991.

The following nominations have been received for the following positions:

President: Joan Martin

Treasurer : Ann McGalliard

Correspondence Secretary : Enid Meldrum

Minutes Secretary : Roxanne McIvor

Newsletter Editor: Anne McLean

Professional Development Officer: Jenni Rusciano

Public Relations Officer : Jo Marshall

Committee Members : Vanessa Craven

Janet Hindson

Country Representative : open

Ruth agreed to discuss with Vanessa and Janet if they were prepared to be Committee Members.

3.7 Programme for 1991.

First meeting to be held in 1991 to be held in the third week in February at DA Books in Mitcham. Jenni will contact DA Books. Suggested topics for next year included something on Quality Assurance, Performance Indicators, costing of services. A letter from the Professional Development Officer from ALIA had been received regarding some Professional Development Programme Packages available in the new year from ALIA. Jenni will write to Carol Kenchington asking her for names of speakers on Quality Assurance etc. to be contacted for next years' programme. Anne McLean suggested some reports be given at a general meeting from people who have attended conferences, seminars etc that may be of interest to other members. Also that anyone undertaking research talk about this to the group. This would be a "show and tell" type of general meeting.

4. Vic Branch Meeting.

Meeting attended by Ruth Lawrence.

Vic Branch Christmas Party to be held at either Mietta's or State Library on 7th December.

There was a report of the General Council Meeting in Perth with the following conclusions :

- * Free Membership of one section of ALIA to be reinstated
- * Up to \$10,000 be given to Vic Branch for local presence, activities and business plan, but with no office as such.
- * possibility of starting a branch in Northern Queensland.
- * fees to rise with inflation
- * Inquiry into Australia as an Information Society. Strong public library orientation but representation needed from Specials and Health libraries for a November deadline. It was agreed to approach Joan Martin to be our representative with the offer to reimburse any travelling fees. It was agreed to give Vic Branch \$30.00 to help with costs of Library Expo for Library Week.

5. Australian Council of Allied Health Professionals

Meeting held on 20/9/90 attended by Enid Meldrum

- * News of an Occupational Health Data Base
- * Report of a Quality Assurance programme in a community health centre.
- * Profile of ALIA needed for Newsletter - Enid will write and present at next meeting.
- * Goals and Objectives for 1991 included expanding the Newsletter, including a Calender of events and continued involvement with the ACHS, especially with regard to accreditation,
- * Enid agreed to continue as the representative for 1990-91

6. Treasurers Reports

Ann reported receipts of \$2287.67 payments of 1257.38 with a balance of \$936.77

7. Correspondence

1. Librarianship Course Booklet available from ALIA
 2. AMA- Assurances had been received that the Library is being re-established
 3. Letter from Suzanne Boder Smith regarding questionnaire.
- Anne will contact her regarding exactly what her needs are and her credentials.

8. Other Business

Ruth reported on the Health Libraries Section AGM held in Perth: AGM health Libraries Section, next meeting in Canberra, 1991, Albury/Wodonga 1992. Each state to review and comment on National Minimum Standards for Hospital Libraries in preparation for update standards. QA Kit Update is still delayed. International Medical Librarians conference to be held in Washington DC in 1995. Brief report on setting up of a World Health Sciences Library association - more information needed.

9. The meeting concluded at 8.21 pm with the next meeting to be held on 20th November, 1990