



THE LIBRARY ASSOCIATION OF AUSTRALIA

MEDICAL LIBRARIANS SECTION - VICTORIAN GROUP

EXECUTIVE COMMITTEE

Minutes of the Executive Committee Meeting held on Thursday 13th October 1983 at 5.30 pm at the Cancer Institute.

1. Present.

Susan Liepa, Aina Zalitis, Kathy Gray, Stacey McKeown.

2. Apologies.

Brenda Lee, Joan Martin, Anne McLean.

3. Moved (Stacey McKeown / Kathy Gray) that the minutes of the previous meeting August 31st 1983 be accepted.

4. Business arising from the minutes.

Our application to the Peer Review Centre, Sydney for a "Peer review" seminar was turned down. They are conducting a seminar on "Peer review" for Physiotherapists in Melbourne in November 1983.

5. Correspondence.

Correspondence IN August 31 - October 12, 1983. (Supplied) *

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Re.</u>
30.8.83	LAA Exec.Dir.	President.	Thank you - comments on Role of Sections & Sectional Groups.
6.9.83	MLS WA Group.	Secretary.	Minutes meeting 23.8.83 * (National & State).
7.9.83	NZLA Hlth.Libs.	Secretary.	Newsletter August 1983 *
9.9.83	P. Nakouz.	Secretary.	Preliminary draft : Stds. for Hospital Libraries.
8.9.83	Sec. MLS WA.	Secretary.	AGM / Conference discussion groups.
9.9.83	Pres. MLS WA.	Secretary.	AGM agenda for distribution.
12.9.83	M.Broadbent (RMIT).	Secretary.	RMIT Student attendance at meetings.
14.9.83	MLS SA.	Secretary.	Minutes - meeting 23.6.83. *
3.10.83	LAA Vic.Branch.	Secretary.	Minutes 14.9.83.
6.10.83	P.Nakouz.	Secretary.	Conference tapes.
6.10.83	P.Nakouz.	Secretary.	Publications Group terms of reference.
12.10.83	LAA Exec.Dir.	Secs, all divs.	LAA Committee elections.
"	LAA Asst.Exec.Dir.	Secs, all divs.	Guidelines for remaindering publications.
"	LAA Exec.Dir.	Secs, all divs.	Austn. Library & Inform.Research Found*

Correspondence OUT August 31 - October 5, 1983.

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Re.</u>
1.9.83	President.	C. Hannaker.	AGM arrangements.
2.9.83	Secretary.	Incite.	Incite notices.
"	Secretary.	M. Pinder.	Reply to S. Snedden.
"	Secretary.	Pres. MLS WA.	AGM / Conference discussion groups.
"	Secretary.	M.Ramsden (RMIT).	RMIT Student attendance at meetings.
"	President.	P. Nakouz.	Reference booklist / Publications working group - terms of reference.
"	President.	Sec. MLS Qld.	LAA/NZLA Conference 1984.

6. Business arising from correspondence.

5th Biennial Conference (W.A.) Tapes.

Tapes from some sessions of the Conference were purchased. When the tapes are received they will be made available for loan to interested members. Members to contact Aina to arrange loans.

Publications working group -
Terms of reference.

Terms of reference for the Publications Working Group were received. Susan to write to Pat suggesting that as they are aiming at small hospital libraries the Working Group should publish only one essential booklist incorporating the reference list.

Working Parties - terms of reference.

It was decided to ask all Working Parties (Continuing Education, Standards, Publications) to forward to the Executive a written report (or minutes of meetings) of their activities in the interests of productive communication. Reports should be submitted twice a year.

The AGM should provide an opportunity for rearrangement/reassessment of membership of Working Parties.

Australian Library and Information Research Foundation.

A copy of the memo from Susan Acutt will be circulated to the Executive Committee for comment at the next meeting.

7. Report from Branch Council.

Two Branch Council meetings are scheduled for November, one of which will be held in Wagga. Joan Martin cannot attend this meeting so Stacey offered to be our representative.

Municipal libraries have had their budgets cut so members have been asked to lobby local MPs.

Australian Science Index is to cease publication from the end of 1983.

Branch Council Christmas Party is a river cruise on November 25th, 1983.

Branch Council is concerned about the LAA lack of programming in spending LAA funds.

8. Treasurers report.

Statement	
Assets as at 13th October, 1983.	
Cheque Account,	\$243.79
Petty Cash.	26.74
	\$270.53

Stacey to remove leftover cash and deposit this into a seminar account (SSB deposit account) before 31st December.

9. Meetings for rest of 1983.

AGM - Susan to write to Lindsay Edwards confirming details.

Meeting notices will be sent out by 4th November with RSVP to Aina by 18th November.
Stacey to arrange printing of notice.

Christmas Party.

Several possibilities were discussed but not decided upon.
Susan to check various venues. Decision to be made at next meeting.

10. Meeting programme 1984.

Members will be asked to offer suggestions on topics, times, venues etc. via the Newsletter. To be discussed at the A.G.M.

11. Nominations for 1984 Office Bearers.

No nominations have been received. The present Executive except for Anne McLean indicated they were prepared to stand for re-election.

Susan suggested one Executive member should be the President elect.

12. LAA & Information Scientists.

It was decided that the comments on this paper prepared by Susan from our last meeting should be forwarded to the L.A.A.

13. Newsletter.

Kathy to contact various people who attended the Conference for reports on Sessions.

To be distributed shortly.

14. Date of next meeting.

Tuesday, November 8th, 1983 at 5.30pm at the Cancer Institute.

The meeting closed at 7.30pm.

cc. Susan Liepa.
Joan Martin.
Anne McLean.
Stacey McKeown.
Brenda Lee.
Kathy Gray.

