

ALIA

HEALTH LIBRARIES SECTION - VICTORIAN GROUP

Minutes of the meeting of the 13 September 1994.

Present: Lisa Belkin (in the Chair), Suzanne O'Callaghan, Adam Clarke, Karen Tempest, Sandra Russell, David Lloyd, Dorothea Rowse

1. **APOLOGIES:** Andrew Rooke, Peter Nunn, Jan Reiher
2. **CONFIRMATION OF MINUTES**  
Minutes of the 9th August were confirmed.
3. **BUSINESS ARISING:-**
  - 3.1 Ratification of standards ballot — ALIA Canberra was contacted re legality of the ballot — confirmed it was acceptable.
4. **PROGRAMME FOR 1994**
  - 4.1 Organisational politics meeting — Michael Clareborough has provided a proposal for the meeting on 27th October. Place to be Monash Moorabbin site. Lisa to arrange flyer, Andrew to arrange catering.
  - 4.2 Grasping the NETle — 25 November, ACLIS organised meeting on ILL and document deliver; VicGratis meeting on the same day; this will be the country librarians meeting.
  - 4.3 AGM and Christmas cocktails — St Kilda Pier, 9 December 1994.
5. **NEWSLETTER**
  - 5.1 Excellent next newsletter — not quite ready but should be out by the end of September.
6. **TREASURER'S REPORT**
  - 6.1 Available Funds  
Approx \$3,112.
  - 6.2 ALIA Head Office Audit  
ALIA Head Office is required by its auditors to gain an accurate picture of its Section Funds. As a first step, bank statements for July 94 from all Sections including ours were submitted to Canberra. The next step will be identifying all accounts with "ALIA" in their names, and copies of all ALIA Section accounts books. The question for the ALIA Health Section group to consider is — *What will ALIA Head Office do with this information?* ie will they recall funds from the Sections and if this is likely, what is our best course of action?

- Options — prune the account down to bare minimum
- keep funds and hope they don't recall money as this would be politically undesirable for Head Office to do this (I favour this option to preserve our funds for next year's activities if possible.)

**7. VIC BRANCH REPORT**

- 7.1 Business plan — will be needed in future so that Sections can be funded.
- 7.2 Competency standards — workshops will be run — everyone encouraged to attend.
- 7.3 Student recruitment night — value of being an ALIA member and of associations; was attended by ±40 students.
- 7.4 Library Week — poster was discussed — not very satisfactory.

**8. CORRESPONDENCE**

- 8.1 Various items were highlighted.
- 8.2 Veronica Delafosse — "Recommended list of books". Sandra presented a report which raised some problems. Sandra and Lisa will follow these up and report to the next meeting.

**9. STATISTICS**

Statistical questionnaire will go out with the next Newsletter. Additional copies will go to hospital libraries.

**10. OTHER BUSINESS**

- 10.1.1 Vote on hospital library standards — postal vote now closed.
- 10.1.2 Jo Marshall — will be going to New Zealand and will raise any matter re this.
- 10.1.3 MLA — sent the US hospital standards; excellent standards and very good manual.
- 10.2 Conference bid has been sent for 2005 — possibility of going off-shore.
- 10.3 Library Week — see 7.4 above.