

ALIA HEALTH LIBRARIES SECTION, VICTORIA
EXECUTIVE COMMITTEE MINUTES, NWHospital
15th APRIL 1998

1. PRESENT

David Lloyd, Helen Cotsell, Stephen Due, Majella Pugh, Andrew Rooke, Mellita Vertigan

2. APOLOGIES

Joanna Boast, Kerry Johannes, Shanti Nadaraja

3. CONFIRMATION OF MINUTES OF MEETING HELD 18TH MARCH 1998

Proposed - David; Seconded - Mellita

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. PROGRAMME FOR 1998

5.1 *City libraries bus tour mark 2 - April:* Melitta thanked for her work. 12 attending, 5 still to call back. A number who had expressed interest are unavailable. Tags, evaluation forms and check list given to David. Bigger bus will be kept for comfort.

Action: David to remind participating libraries, and buy mystery prize.

5.2 *Country meeting:* May 15th. Judy Stoelwinder (VRCH) not available. Norma Worswick (VBBH) and Mary McGill (VRMH) suggested as alternatives. Flier to be prepared.

Action: Kerry to prepare flyer.

5.3 *Managing electronic resources:* May 27th. Dedrie McNally from Blackwells, Jacinta Di Silva from the Brownless (VU:ME), and Judith Greenaway (VMOU) speaking. Three hours in duration - 45 minutes each. To be held at Xerox Board Room, near the Alfred Hospital. Xerox demonstration first.

Action: Shanti to prepare flyer.

5.4 *Evidence Based Healthcare:* August 4th, 6 to 7.30pm. Will be discussed further at next meeting. One of proposed speakers not available. Andrew suggested Professor Jeremy Anderson and Sue Shaw (ex VRCH library) from the Monash Centre for Clinical Effectiveness, as replacements.

Action: Shanti to contact Andrew regarding speakers.

5.5 *Vicgratis/Country librarians meeting*

Action: Think about topic by next meeting.

5.6 *Knowledge management - combined meeting with Specials Section*

June Hooper invited HLS to co-host. June 24th, 5.30 for 6 pm. Bill Martin from RMIT to speak. Flyer organised by Specials.

Discussion of rest of program deferred until later date.

6. CODE OF ETHICS

Majella suggested meeting to workshop the Code. Draft to be ready by May 23rd, for next Health Inform.

Action: Stephen to call Judy in Warrnambool and Kerry, and arrange date.

7. STATISTICAL SURVEY

Stephen has received all sheets from Melanie. Most of the NWHCN responded to Majella's reminder. Stephen will produce the results as an insert in Health Inform, by May 23rd. Will advise if requires help for this mammoth task. The forms for 1998 will also be inserted.

In the future, each committee member will be given 10 or so libraries to oversee. Form will not be revised, years will not be combined. If name is provided, it will be used.

Action: Stephen to provide Mellita with a list of returnees from her network.

8. ANNE HARRISON AWARD - Australian Health Librarian's Internet Guide

A cover sheet is required for the application prepared by Helen. A copy of the proposal was emailed to committee members - not all had seen it. Discussion was had as to whether focus should be changed from Victorian to Australian (especially as Victoria will be the National Executive Committee in 1999). It was decided that the project would start small, though a sentence would be included in the proposal referring to the potential to go national. Costs to be determined.

Action: David to contact Brigitte re cover sheet. Helen to call Informit and FLIS regarding their charging policies.

9. EVALUATION FORMS FOR FUNCTIONS

The form was accepted as is. Mellita was thanked for her efforts. It was trialed on the first bus tour, and will be used again on the second.

10. CHECKLIST FOR PLANNING FUNCTIONS

Mellita suggested that one side be aimed at the Publicity Officer, and the other at the organiser.

Action: Shanti

11. HEALTH INFORM

Andrew's efforts with edition one for 1998 were applauded. Future topics include: an update on natural therapies, "the curse of the GRATIS net lenders", AustHealth, current state of the Networks.

12. TREASURER'S REPORT

The balance at 23rd January was \$2,433.71, plus the term deposit account. The balance at 25th February was \$2,235.46, plus the term deposit account. The latter matures on April 27th, and it was agreed that it would be rolled over.

13. CORRESPONDENCE

13.1 In From

- 13.1.1 HLS National Executive
Minutes for meeting held 19th March 1998
- 13.1.2 HLS National Executive
Contact details for all HLS branches
- 13.1.3 Mary McGill
Advocating HLS support for Vic1
- 13.1.4 Lindsay Harris, Queen Elizabeth Hospital, WA
Support for David's President's column in recent Health Inform

13.2 Out To
Nil

14 OTHER BUSINESS

14.1 *Health Libraries Section in the new, merged ALIA/ACLIS body*

Mellita reported that there would be no HLS, but that we would be under "Specials". Deep concern was expressed by all present.

Action: David to speak with Trevor Wakely; David and Stephen to attend Vic Branch AGM on May 5th.

14.2 *"Australian Health Libraries at your service" brochure*

Stephen and Mellita working on transforming Stephen's document. Mellita has approached the Alfred's Print and Copy Service for quotes for the brochure and posters. An onsite graphic artist will assist with layouts.

Action: Mellita to bring a mock up to next meeting,

14.3 Next meeting: Wednesday, May 20th 1998, ANZCA, 5.30 pm.