

ALIA HEALTH LIBRARIES SECTION, VICTORIA
EXECUTIVE COMMITTEE MINUTES, JULY 20, 1999
HELD AT AUSTRALIAN & NEW ZEALAND COLLEGE OF
ANAESTHETISTS, 630 ST. KILDA ROAD, MELBOURNE

1. PRESENT

David Lloyd, Stephen Due, Mellita Vertigan, Shanti Nadaraja, Kerry Johannes, Diane Horrigan, Helen Stanton, Glennys Powell

2. APOLOGIES

Kate Roberts, Joanna Boast

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Proposed – Shanti; Seconded – Diane

4. PROGRAMME FOR 1999

Bus tour of libraries 6th July – Diane reported that the trip was very successful with more interest than could be accommodated. A profit of approx. \$150 was recorded.

-Committee was impressed by Parliament Library and its staff and recommended a return visit in the future. Another suggestion was to include the State Library of Victoria. Shanti suggested stopping at William Angliss for lunch next time.

-One letter of thanks was received from Margaret Pearce, VBHH.

-Committee discussed other tours to be held in future, preferably not during school holidays. Various options were discussed such as 2 tours per annum – one at the start of the year and one towards the end of year, or 2 tours close together in time. Tours to be possibly held on a Monday or Friday to assist country members stay over in Melbourne at the weekend.

-Diane to write and thank the host libraries for their hospitality.

Country meeting – Geelong - Two dates were discussed – September 1999 and March 2000. Committee decided that the latter was preferable due to other programme commitments.

Cochrane – no report as Kate not in attendance.

Pubmed – already covered at previous meeting.

After 5 speaker – Shanti reported that Marianne Broadbent is away. Shanti to call her in August.

Combined ALIA HSL/Vicgratis meeting – Date: Committee suggested the end of October. David to liaise with Jeremy Taylor to organise a date and to formulate a programme.

- Venue: needs to be accessible by public transport and to have suitable catering. Committee of the opinion that Epworth Hospital filled these criteria well last year. David to raise possibility of re-using the above venue with Madeline Simcoe.
- Another possible venue mooted was WEHI.

AGM/Christmas Party 1999 – Shanti delegated to liaise with William Angliss.

-Shanti has already booked venue for December 3rd. No final decision has been made on cost, especially whether to include predinner drinks in cost.

- More suggestions for speaker/entertainment required. Possibilities: Shanti to contact Morag Fraser(editor and journalist); Diane to contact Stephanie Alexander(chef and former librarian)

-N.B. Committee has noted that our function will be on the same date as the Vic Branch function and therefore many HLS members may not be able to attend the Vic Branch function.

5. STATISTICAL SURVEY

Stephen reported that the results are printed in pull-out format in the latest issue of HEALTH INFORM . It was noted that there was a decrease in response to this years survey.

- Glennys commented that VCGMC had been left off the report even though their statistics had been discussed with Stephen and the survey form submitted in time.
- The proposed review of the form has not taken place. Although Stephen had called for members to make up a working party, there had been no response to date.
- Stephen has written to the HLS in all the other states to propose a National Statistical Survey using our current questionnaire form as some national figures could be useful for benchmarking purposes.

6. HEALTH INFORM

- The deadline for the next issue is the third week of August.
- Committee noted that the current issue is very dense with lots of text, that the President's report is at the back instead of the front, and that there may be too much on one subject, i.e., CIAP. Comments on format to Kate or David.
- For the next edition: Stephen to confirm that Jean Trubridge will submit a report on the bus trip. David to ask Majella Pugh VNWH to write about the DA night.
- The statistical form for the next survey to be included.

7. TREASURER'S REPORT FOR MAY/JUNE 1999**Kerry reported:****Account no. 3325-96584****Balance at 25th May 1999** **7281.75****Income**

24/6/99 Deposit (Web Page Workshop) 85.00

24/6/99 Deposit (Sale of Brochures) 131.00

Total **216.00****Expenditure**

17/6/99 Cheque no. 421 250.00

Credit Duty (June) 0.13

Debits tax (June) 0.70

Total **250.83****Balance at 25th June 1999** **7246.92****8. CORRESPONDENCE****Mellita reported:****IN:**

Minutes of the HLS National Executive Committee Meeting held 22/6/99

(Stephen to report on this in **Other Business**)

Agenda for VicBranch meeting to be held 14/7/99 at VWEH. Notable items include:

-Prof Don Schauder: Role of the Victorian Library Networking Committee and its current priorities

-Craig Anderson - Into the 21st century: the future for ALIA

-Communications with Sections on alternative funding models to be considered in the Renewal Process

-VicBranch Christmas party scheduled for Fri Dec. 3rd

-Draft minutes of the VicBranch Sub-Committees were attached. (Future Directions, Communication Committee, Continuing Prof. Development & Workplace Issues Committee and Mentoring Working Party.)

David received via Stephen a letter from Althea Ward, a legal librarian at Phillips Fox Sols. Re a Train the Trainer programme to sound out interest.

OUT:

- HLS(Vic) report for VicBranch meeting to be held 14/7/99.
- David to reply to Althea Ward, Phillips Fox.
- Stephen to write to all State HLS presidents to communicate on ALIA restructure.
- David has replied to Sue McKnight's letter from previous meeting.

9. OTHER BUSINESS

Stephen reported on the National Health executive meeting 20/7/99:

- Hobart conference – plans going well
- ALIA restructure – need to monitor its effect on sections and get feedback
- Hospital Library Guidelines – need revision – committee to meet and discuss
- Melbourne 2001 conference – committee continues to meet regularly with “The Meeting Planners”
- GST – this looks like it will be a fact of life. Perhaps seminars could be arranged in order to help librarians cope with the administrative effects?
- Anne Harrison award – the winner to be announced at the Hobart conference

Professional development – Helen noted that there may be a new category of membership for those who want to undergo further professional development.

ALIA restructure - Stephen to try and persuade state sections to have a coordinated approach to ALIA restructure with the aim of keeping sections viable.

Funding - Committee discussed the option of bypassing VicBranch for funding and obtaining it directly from ALIA National Office. Committee has expressed its concern at the possible loss of HLSVic current balance of approx. \$7000.

The meeting was declared closed by the President at 7 p.m.

Next meeting: Tuesday 17th August, 1999, 5.30p.m., at the Aust. & N.Z. College of Anaesthetists, 630 St. Kilda Road, Melbourne.