

EXECUTIVE COMMITTEE MINUTES

MEMBERS: J.Treller(President), A.Clark, B.Freeman, S.Holmes, R.Lawrence,
J.Riches, J.Stoelwinder.

Minutes of the meeting of the Executive Committee held on Tuesday, 15th August, 1989 at the Health Sciences Library, Alfred Hospital at 6pm.

1. Present: J.Treller, A.Clark, B.Freeman, J.Riches.
Apologies: S.Holmes, R.Lawrence, J.Stoelwinder.
2. CONFIRMATION OF MINUTES
The minutes of the meeting held on 11th July were accepted as a true record of the meeting.
3. BUSINESS ARISING FROM THE MINUTES
 - 3.1. ANNE HARRISON FUNCTION
Jenni Treller will notify members through the Newsletter that copies of Veronica Delafosse's photos of the function are available for purchase. Adam Clark will also attempt to print one of the photos in the Newsletter.
 - 3.2. INFORMATION FOR THE NATION
Jenni Treller reported that the Victorian committee had disbanded. The national committee is still functioning.
 - 3.3. LIBRARY STATISTICS
J.Treller has received statistic sheets from a number of libraries, including some which have not contributed statistics before. It was noted that it is optional for librarians to fill in the budget information side of the standardised sheet, although fully completed sheets will be more useful for S. Holmes' analysis.
 - 3.4. AGM AND CHRISTMAS PARTY
J. Treller will contact the Grainstore Tavern to check the location, menu and deposit required and will report back to the committee. If Committee members decide the Grainstore would not be a satisfactory venue for the Christmas party, they will follow other options.
 - 3.5. D.D.C. NURSING SCHEDULE
J. Treller has commenced work on the Nursing Schedule, which she will show to Bev Hoare for appraisal, when completed. The draft document will then be distributed to other interested health librarians, and finally, sent to the national section committee.
 - 3.6. NEW COMMITTEE FOR 1990
4 positions will become vacant at the end of 1989, namely, President, Treasurer, Correspondence Secretary and Newsletter Editor. J. Treller will contact members at Melbourne and Monash Universities, Fairfield, Western General and Mt.Eliza Hospitals to encourage nominations for these positions. Because our last meeting(11th July) followed the deadline for publication of Committee vacancies in InCite(10th July), the positions were not advertised in InCite.

4. VICBRANCH REPORT

J. Treller reported on the meeting and the Minutes are on file. There was some discussion of the problems relating to the ALIA and ACLIS. The current closure of the State Library and plans for the new State Library were also discussed.

The thematic tram project is still being planned, but little financial assistance has been offered.

Evan Walker attended the meeting and offered his support for libraries this year.

5. TREASURER'S REPORT

Current balance on 15/8/89 is \$432.42.

6. CORRESPONDENCE

There was some discussion of the promotional material on medical librarianship from the M.L.A. in Chicago. Jenni Treller will purchase a number of posters from the American Hospital Association Resource Center, which highlight the role of the library in quality patient care. Individual libraries will then be able to purchase posters from Jenni.

The ALIA Office Bearers' Guide was tabled and examined by Committee members.

7. NEW BUSINESS

7.1. WHIG Representative:-

R. Lawrence will represent the Committee at WHIG meetings when she is able

7.2. Australian CONSPECTUS

The Resources Sub-Committee of ACLIS will discuss the report on Australian CONSPECTUS.

7.3. Manager of the Year

J. Treller reported that librarians eligible for this award must have accomplished outstanding work within the previous 3 years. An individual librarian, or a group of librarians, may nominate a candidate for the award. Jenni suggested that the Committee should discuss possible candidates for the award early next year.

7.4. Draft letter

J. Riches circulated copies of a draft letter to college librarians regarding library resources for nursing education. J. Treller suggested an amendment to the draft and the Committee agreed that Jan should write to interested librarians who had responded to J. Dixon's letter late in 1988.

8. OTHER BUSINESS

8.1. Anne Harrison's Fellowship Award

J. Treller will send details of the presentation of the award and a suitable photograph for publication in the "Feedback" section of InCite, as there has not been any publicity by the ALIA to date.

9. NEXT MEETING

Tuesday, 19th September, 1989 at the Health Sciences Library, Alfred Hospital, at 6p.m.

The meeting closed at 8p.m.