

ALIA HEALTH LIBRARIES SECTION. VICTORIAN GROUP
EXECUTIVE COMMITTEE MINUTES

MEMBERS: J.Treller (President), V.Delafosse, J.Riches, B.Freeman, A.Clark, S.Holmes, J.Stoelwinder, R.Lawrence.

Minutes of the meeting of the Executive Committee held on Tuesday 11th July, 1989 in the Seminar Room, Bolte Wing, St.Vincent's Hospital at 4.30 pm.

1. Present: J.Treller, J.Riches, J.Stoelwinder, R.Lawrence, V.Delafosse, B.Freeman, S.Holmes.

Apologies: A.Clark.

2. CONFIRMATION OF MINUTES

The minutes of the meeting held 13th June 1989 were accepted as a true record of the meeting.

3. BUSINESS ARISING FROM MINUTES

3.1. COUNTRY REPRESENTATIVE:

A questionnaire will be sent to the country libraries to establish a priority of topics to be covered at the next seminar. S.Holmes will follow up on the proposal for a "Quality assurance" session to be part of the seminar.

3.2. ANNE HARRISON FUNCTION:

The Committee thanked Veronica Delafosse for organising the dinner, as it was a very enjoyable evening for all who attended. A letter of thanks has been received from Anne Harrison. Photographs taken at the dinner will be distributed as appropriate. The Committee acknowledged the work of Enid Meldrum and Sandra Russell as organisers of the submission for the Award.

3.3. GENERAL MEETINGS:

A visit to Apollo-Moon's has been arranged for 12.9.89.

3.4. INFORMATION FOR THE NATION:

J.Treller reported that the Minutes of the IFTN campaign meeting have been received. Another meeting will be scheduled once funding arrangements have been verified.

3.5. LIBRARY STATISTICS:

J.Treller reported that she had received several enquiries from libraries interested in keeping statistics. Copies of the standardised form will be available to members at the next General meeting. S.Holmes will analyse the statistics received, and a summary will be placed in the next Newsletter.

3.6. ANNUAL GENERAL MEETING AND CHRISTMAS PARTY:

As it is not possible to have the AGM/Christmas Party at the Rialto, other likely locations were discussed, but the issue was not resolved. R.Lawrence will pursue other options, as the Committee is keen to finalise arrangements.

3.7. QUALITY ASSURANCE SEMINAR:
Speakers have yet to be decided. S.Holmes will be responsible for the arrangements.

3.8 DDC NURSING SCHEDULE:
J.Treller has commenced work on a draft document.

4. VICBRANCH REPORT

V.Delafosse and J.Treller reported on the meeting and the Minutes are on file. There was some discussion re the call for funds from the Sections for the Thematic Tram programme. The Committee agreed that whilst it supports the promotion of libraries, it has some reservation as to whether, or how, health libraries would be depicted on the tram.

5. TREASURER'S REPORT

Current balance at 11.7.89 is \$524.42.

6. ADDITIONAL CORRESPONDENCE

INCOMING:

DATE	TO	FROM	SUBJECT
3.7.89	President	J.Kelly	Minutes of IFTN meeting 6.6.89
3.7.89	President	NZLA Health Lib Section	Minutes of meeting 27.4.89

7. OTHER BUSINESS

7.1. Industrial relations sub-committee:
C.Hutton has suggested that an Industrial Relations sub-committee is needed. Cathy will put forward a proposal re the purpose, scope, and membership of the sub-committee at a later date.

7.2. New salary scales:
B.Freeman reported that VAHPA is awaiting verification of the new salary scales for hospital librarians by the Department of Industrial Relations.

7.3. New Committee member for 1990:
The Committee agreed to a suggestion, put by J.Treller, that another committee member was needed for 1990. The extra member would provide support to any of the other members as needed.

7.4. Membership drive:
The possibility of conducting a membership drive this year was discussed. As a drive was held as recently as last year, it was agreed to be an appropriate aim for 1990, and possibly to be organised by the extra committee member.

7.5. Resignation of Veronica Delafosse:
As this was the last meeting to be attended by Veronica, the Committee thanked her for all the work and effort she has contributed to the Health Libraries Section.

8. NEXT MEETING:

Tuesday 15th August, 1989 at the Health Sciences Library, Alfred Hospital at 6pm. The meeting closed at 5.45 pm.