



THE LIBRARY ASSOCIATION OF AUSTRALIA
MEDICAL LIBRARIES SECTION - VICTORIAN GROUP

EXECUTIVE COMMITTEE

MINUTES (3/85)

Minutes of the Executive Committee (Victorian Group) meeting (3/85) held at 5.30 pm, on Tuesday 30th April, at Brownless Library.

ACTION

1. Present.

Joan Martin, Sandra Russell, Barbara Jacoby, Mary Arnold, Aina Zalitis, Andrew Rooke, Bronia Renison.

2. Apologies.

Susan Liepa.

3. Minutes.

Moved that the Minutes of the previous meeting (3.4.85) be accepted.

4. Business arising.

A parcel of membership application forms has been received from the LAA. Bronia to include them with the next newsletter. SR/BR

A new topic suggested for the July General Meeting is: Ergonomics of Librarianship. Topics could include work stations, RSI, RSI, stress. Prof. Ryan to be asked to be one of the speakers. Suggested title: "Librarianship can damage your health." AR

The newsletter is due 2 weeks before the General Meeting. BR

Congratulations to Andrew for the success of the last General Meeting. Name tags should be issued at the next meeting to help identify new members.

Enid has offered to produce address labels on a word processor. Sandra to follow up this in time for the next newsletter. SR/EM

5. Correspondence.

CORRESPONDENCE OUT: March 1st - April 24th, 1985.

Date	From	To	Re
1.3.85	Secretary	LAA Exec. Dir.	Mailing labels.
22.3.85	President	Guest speakers	Letters of thanks.
23.3.85	President	WB Deakin	Donation to Moorabbin Hosp.

CORRESPONDENCE IN: March 19th - April 29th, 1985.

19.3.85	LAA MLS S.A.	Secretary	Minutes of meeting.
22.3.85	LAA Exec. Dir.	Secretary	Mailing labels.
19.4.85	Ludwig Institute	Secretary	Job advertisement.
19.4.85	Asst. Exec. Dir.	Secretary	Visit of M. Malinconico and P. Atherton-Cochrane.
19.4.85	LAA Exec. Dir.	Secretary	Continuing education.
19.4.85	LAA	Secretary	Office Bearers' Guide, Continuing Educ. Section.
19.4.85	LAA Exec. Dir.	Secretary	Proliferation of conferences
19.4.85	LAA Exec. Dir.	Secretary	Dept. of Aboriginal Affairs.
19.4.85	LAA Exec. Dir.	Secretary	Slogan competition.
19.4.85	LAA Exec. Dir.	Secretary	Personal membership.
19.4.85	LAA Exec. Dir.	Secretary	Corporate Plan and Review.
19.4.85	LAA Exec. Dir.	Secretary	Document delivery meeting.
26.4.85	L. Lansley	Secretary	Ludwig Institute reply
29.4.85	L. Lansley	Secretary	Minimum Standards for Vic. Hospital Libraries.

6. Business arising.

Andrew is to consider our continuing education needs, and report to the next meeting. The General Council Minutes has a list of classes being offered by the LAA.

Joan, in association with the Conference Planning Committee, will prepare a discussion paper for the next meeting on the LAA's memo on Proliferation of Conferences.

Joan will make further enquiries via ^{Lynch Inst. Feb.} the Health Commission with regard to the request from the Dept. of Aboriginal Affairs.

Personal membership figures for the MLS are:

National:	323	financial	43	unfinancial
Victoria:	114	"	9	"

Corporate Plan and Review: Send comments and input to Joan

Joan will discuss with Pat Nakouz the request from the LAA for national acceptance of the Draft Minimum Standards for Hospital Libraries. In their present form, they are not transferrable to other states. The JCAH should be informed of developments. Andrew will check on the name of the member of the Accreditation Committee who was concerned with library standards.

Members of the original committee were: Enid Meldrum, Pat Nakouz, and Kath Gray.

7. Treasurer's report.

The balance stands at \$421.67. The half-yearly grant of \$75 from the LAA has been received. \$25 has been donated to Moorabbin ^{lib. p.t.d.} in return for their offer to pay for duplication and postage of the Newsletter. Expenses for refreshments for the last General Meeting will be reimbursed to Joan.

8. Branch Council report.

The Newsletter rather than the Minutes should be sent to Branch Council.

Mary will ask if the agenda can be made available earlier than one day before the meeting, so that she can consult other members of the Executive Committee.

Discussion at the last meeting centred on the Corporate Plan and Structure, and on membership.

Group comments should be forwarded to Branch Council for inclusion in their discussions and final submission to the LAA.

Mary will lodge a copy of the meeting papers with the Executive Committee.

A joint NSW/Vic Branch Councils meeting will be held in Albury in Nov.

9. Working committees.

Volunteers have been received:

Standards: Jocelyn Dixon, Mary McGill, Pat Nakouz, *Kath Gray, Joan Martin.*
 Continuing Education: Andrew Rooke, Beatrice McNeice.
 Publications: Susan Liepa, Veronica Delafosse.

Sandra will write to the volunteers to thank them, and request progress reports on their work.

10. Research sponsorship; Occasional publications.

Andrew presented his submission on this topic. He suggested it may be a valuable activity for the future. Points discussed were: Hospital librarians have little or no time and support for research projects. Management needs to be convinced of the need. Librarians without research training may not have the necessary expertise.

10. (cont.)

In order to obtain LAA sponsorship there would need to be plans for publication of a specific document containing research results. Suggestions to library schools for student research need to be in the form of specific projects.

Members should be encouraged to publish results of any research projects in existing library journals. Andrew is to write a summary of his suggestions for the Newsletter, and ask for ideas from the members.

AR

11. Code of Professional Ethics.

Discussion centred on the purpose of the Code, Point I, Point IV (what is "due process" in this context?) and Point VI (the meaning is ambiguous). Joan will draft a reply based on discussion and the written submissions (appended.)

JM

12. Professional membership.

Members disliked the idea of a small committee making subjective assessments of candidates' eligibility for membership.

There must be a clear statement on how broad professional experience is to be judged.

People who qualified earlier for membership should also be subject to review.

Upgrading and updating should apply to all members.

New librarianship courses should be accredited.

Present trends suggest little incentive for people to join if the procedure is made too complex.

13. Membership and recruitment.

Barbara and Susan will check LAA membership lists against other medical library lists to identify nonmembers for possible recruitment. A recruitment officer should be appointed.

BJ/SL

14. Other business.

When LAA memos are received, discussion papers will be drawn up and circulated as soon as possible.

JM/SR

Registration papers for the 5th ICML have finally been received. Copies have been distributed to members who expressed interest.

Requests are still being received for copies of the Book List. Susan will ask Stacey to run an extra 100 copies. They could be offered for sale at the Conference.

SL

The meeting closed at 8.45 pm.

cc. Joan Martin
Sandra Russell
Barbara Jacoby
Andrew Rooke
Mary Arnold
Bronia Renison
Susan Liepa
Aina Zalitis