

**AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION
HEALTH LIBRARIES SECTION
MINUTES, EXECUTIVE COMMITTEE, 20 AUGUST 1997**

1. **PRESENT**
David Lloyd, Kerry Johannes, Melanie Kammermann, Stephen Due, Mellita Vertigan

- APOLOGIES**
Helen Cotsell, Karen Tempest, Anne McLean

2. **CONFIRMATION OF THE MINUTES OF THE MEETING HELD 16TH JULY 1997**
Proposed - David; Seconded - Kerry

3. **BUSINESS ARISING FROM THE MINUTES**
There was no business arising from the minutes.

4. **PROGRAMME FOR 1997**
 - 4.1 **Electronic Resources in the Library Seminar**
The Committee decided not to proceed with organisation of this seminar. The Special Libraries Section are running a similar seminar on 21/08/97.

 - 4.2 **VICGRATIS/Country Librarians Meeting**
An agenda for the day was mapped out. The VICGRATIS meeting will be before lunch. After lunch Lisa Belkin will give a presentation on Intranets followed by Larry Osborne who will talk about ethics in relation to The Section adopting a code of ethics of its own. The day will end with drinks at SPP.
Action: Stephen to speak to Ruth about costs to be charged for attending.

 - 4.5 **AGM/Christmas Party**
No further details at this stage.

5. **STATISTICAL SURVEY**
While the meeting to discuss the revision of the survey attracted only 4 people, the discussion was fruitful. A number of changes will be made to the survey.
Action: Mellita to write to all other HL Sections asking if they carry out an annual survey and if they can send the results of their last survey and a copy of their survey.

Stephen will write a commentary for September's Health Inform on the 1995/96 statistical survey results.

7. **LIBRARY CLOSURES AND STRATEGIES FOR LIBRARY PROMOTION**
No discussion.

8. **HEALTH INFORM**
The deadline for submission to September's issue is Friday 22 August. Anne is still looking for contributions.

9. **TREASURER'S REPORT**
The operating account's balance at 20 August was \$3009.73.

10. VIC BRANCH REPORT

Karen was not present to report on the Vic Branch meeting.

The timetable for HLS members attending VicBranch for the rest of 1997 is : 10/9 - Anne, 8/10 - Helen, 12/11 - Melanie.

11. CORRESPONDENCE**11.1 IN From****11.1.1 HLS National Executive**

A call for contributions to the national newsletter.

11.1.2 HLS National Executive

A call for agenda items for the annual AGM to be held on 15/10.

Action: Mellita to write on behalf of The Committee asking that the development of guidelines for ACHS' EQUIP be added to the agenda for discussion.

12. OTHER BUSINESS

There was discussion about adding a permanent section to Health Inform outlining the more useful/interesting messages posted to the MEDLIB-Listserv.

Action: Stephen will discuss this with Anne.

The meeting closed at 7.10 pm.

The next meeting will be held at North West Hospital at 5.30 pm on Wednesday 10th September 1997.