

rec'd 17.12.92

AUSTRALIAN  
LIBRARY AND  
INFORMATION  
ASSOCIATION

HEALTH LIBRARIES SECTION ANNUAL GENERAL MEETING  
Conference Room, Commercial Club, Dean Street, Albury, N.S.W.

Tuesday 29 September 1992 5.45.p.m

MINUTES OF THE MEETING

Present in front of the meeting : Ann Ritchie      Chair  
Ann Yorke      Minutes  
Marion Steele

<u>Name</u>	<u>Representation</u>	<u>State</u>
Glenda Browne	Blacktown Hospital	N.S.W.
Stephen Chan	Cumberland College of Health Sci.	N.S.W.
John Holgate	Dept. Health, Housing & Community Services (DHHCS)	A.C.T.
Tania Jones	St. Vincents Hospital	
Sarah Kajewski	Toowoomba Base Hospital	QLD.
Ruth Lawrence	Dorevitch Pathology Library	VIC.
David Lloyd	Bendigo Hospital	VIC.
Cynthia Love	C.S.I.R.O. Div. of Human Nutrition	S.A.
Wendy Mallett	West Moreton Health Library	QLD.
Helen Mandle	ALIA National Office	A.C.T.
Peter MacCallum	Cancer Institute	
Peter McCormack	ACAD	A.C.T.
Stanley McKeown	Townsville General Hospital	QLD.
Linda Mulheron	Westmead Hospital	N.S.W.
Gail Oswell	Deakin University, Burwood	VIC.
Dawn Payoe	Cumberland College of Health Sci.	N.S.W.
Monique Reiher	Cumberland College of Health Sci.	N.S.W.
Alan Samagalski	Road Accident Research Unit	
Tony Silson	Lady Davidson Hospital	N.S.W.
Michelle Woodcroft	Launceston Library, Uni. of Tasmania	TAS.
Aina Zahtis	Cancer Institute	

1. APOLOGIES were received from the following members : P. Agnada, A. Batt (Treasurer), F. Bluhdorn, S. Bolton, I. Doscatch, C. Dowling (Secretary), B. Glockner (President), C. Hamill (Newsletter), E. Hides (Secretary), J. Hunter, I. Stubbin, D. Keast, B. King, A. MacLean, R. Mitchell, R. Reily, R. Schaffer, K. Vincent, J. Weaver
2. MINUTES  
An amendment was submitted by Enid Meldrum (ALIA HLS representative on ACAHP)  
Moved by Ann Ritchie that the minutes be accepted as amended.  
Carried

3. Business Arising - Nil
4. PRESIDENT'S REPORT  
A video tape of the President's report from Bridgitte Glockner was played.  
Moved by Cynthia Love, that the President's report be accepted. Seconded by Alan Samagalski  
Carried.
5. TREASURER'S REPORT  
The Treasurer's report was also received on videotape.  
Moved by Linda Mulheron that the Treasurer's report be accepted. Seconded by Marion Steele  
Carried.
6. ANNE HARRISON AWARD  
Bridgitte Glockner reported on the Anne Harrison Award as part of her President's report
7. OTHER BUSINESS
  - 7.1. Record Storage  
The original proposal as set out in the Agenda was discussed. Linda Mulheron thought it was a good idea. There was discussion re the time scale for keeping, financial records need keeping for 7 years the balance indefinitely. The historic information was important.  
Proposed by Cynthia Love that only the past two years' paperwork be transferred to the incoming National Executive. Other years to be culled, and sent to ALIA National Office for storage. Seconded Marion Steele  
Carried.
  - 7.2. Hospital Library Standards  
Linda Mulheron reported from the committee on Hospital Library Standards. A new points scale has been devised (see attached). The points scale reflects the library budget. Definitions have been improved. A form has been designed. Drafts of the new standards have been sent to various hospitals for comment. Some state groups have not seen the documentation. Performance standards may have to be incorporated. The committee meets every 2nd or 3rd week. the next meeting is on Tuesday 28th October comments are required before then. The new standards will be ready for full acceptance for the 1993 meeting. ALIA has been notified of progress.  
Linda Mulheron tabled a copy of the results of the Hospital Libraries Survey and form.

7.3. International Congress of Medical Librarians

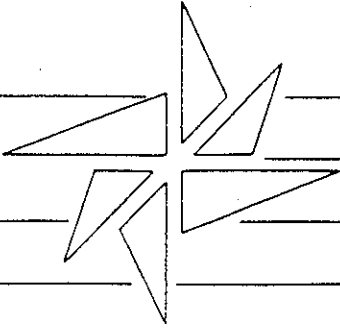
There was an agenda proposal that the National Executive work together with ALIA towards the possibility of holding the international Congress of Medical Librarians (year 2000) in Australia.

The meeting thought that this was a good idea providing members were prepared to put in the effort. It was thought that it would be a good thing for Australian Health Librarians. A proposal would need to be written very quickly. The present N.S.W. executive would like to support the proposal.

It was moved by Marion Steele that a submission be written by the National Executive by January 1993 for the International Congress of Medical Librarians to be held in Australia at a venue to be decided by the National Executive with opportunities for consultation with members. Seconded by Linda Mulheron  
Carried.

Ann Ritchie thanked the members for their attendance and closed the meeting at 6.20 pm.

The Next Meeting will be held at Broadbeach in the week 23rd - 27th August 1993.



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## HEALTH LIBRARIES SECTION

The 1992 Annual General Meeting of the Health Libraries Section will be held on **Tuesday 29 September 5.30 pm** at the Conference Room, Commercial Club, Dean Street, ALBURY, NSW.

### AGENDA

1. Apologies
2. Minutes of 1991 AGM (Canberra, 4/9/91)
3. Business arising
4. President's report (on videotape)
5. Treasurer's report (on videotape)
6. Anne Harrison Fund
  - general report
  - report from current recipient
  - Treasurer's report
7. Other business:
  1. Record storage: Proposal: *that only the past two years' paperwork be transferred to the incoming National Executive. Other years to be stored in a central location.*
  2. Report by committee on hospital standards.
  3. International Congress of Medical Librarians: Proposal: *that the National Executive work together with ALIA towards the possibility of holding the International Congress of Medical Librarians (year 2000) in Australia.*

AUSTRALIAN COUNCIL OF ALLIED HEALTH PROFESSIONS

Statement of activities for ALIA HLS Annual General Meeting  
September 1992.

Background:

The ACAHP was formed in 1977 with the purpose of gaining a seat on the then relatively new Australian Council of Hospital Standards, now called the Australian Council of Healthcare Standards. After organisational problems in the early years, in 1980, the ACAHP re-convened and has since then held a seat on the ACHS's Board of Directors.

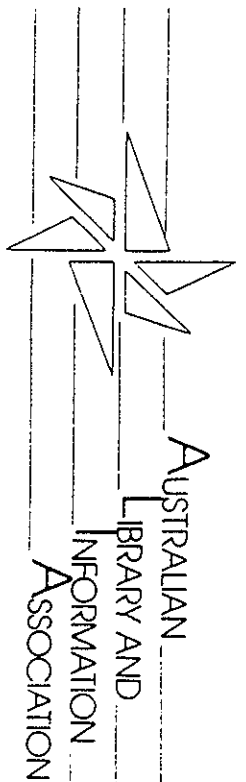
Membership of ACAHP is open to the national bodies of professional organisations representing the allied health professions. There are now 14 member bodies.

The importance for allied health of developing and maintaining a high profile for allied health personnel on the ACHS Board of Directors cannot be underestimated.

As librarians in hospitals are often included within the allied health division, it seems appropriate for us to continue as a member body of ACAHP in order to retain our contact with the ACHS, even though a lot of the content of the monthly meetings of ACAHP is of little relevance to our work.

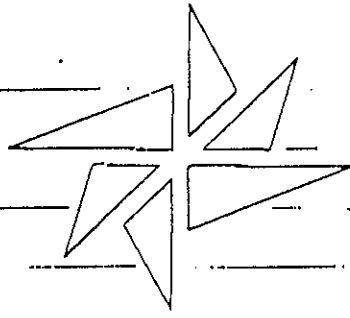
The main area of concern for ACAHP this year have been in the fields of rural health, professional indemnity, and casemix based funding for hospitals. If any member of HLS would like more details of ACAHP activities in any of these areas, they could contact the ACAHP representative through the National Executive.

Enid Meldrum,  
ALIA HLS Representative for ACAHP  
21st August 1992.



HEALTH LIBRARIES SECTION  
NATIONAL OPERATING ACCOUNT: August 1992

<b>Income:</b>	
Opening balance @ 1.9.91	1863.78
ALIA Divisional allocation	1263.50
Advertising	50.00
<b>Total</b>	<b>3177.28</b>
<b>Expenditure:</b>	
Postage	228.05
Bank charges	14.99
Minimum standards	51.80
Membership, ACAHP	75.00
Guy St.Clair	1700.00
<b>Total</b>	<b>2069.84</b>
<b>Balance @ 20.8.92</b>	<b>1107.44</b>
Held in WESTPAC bank Account 710973 086083 110831	
Conference account held by Queensland Committee.	

27/8/92  
1625

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## HEALTH LIBRARIES SECTION

## Victorian Group

Brigitte Glockner,  
Chief Librarian,  
King Edward Memorial Hospital for Women,  
P.O.Box 134,  
SUBIACO. WA 6008  
27th August 1992.

Dear Brigitte,

I have just read through the Minutes of last year's Health Libraries Section A.G.M. in Canberra, which you kindly despatched recently.

Could I get someone to make an amendment to the section 03.5, as I will not be present myself to do so? The Minute taker has reported me as saying that "the immediate past president of our Victorian Branch is, ex officio, a member of the Council". My recollection of what I said, and I have confirmed this with a colleague who was present, was indeed concerned with ALIA representation on the Australian Council of Allied Health Professions, but I said something along the lines that the only reason why there was a Victorian representative on the Council was that the Council was presently based in Melbourne, and so obviously, a Melbourne representative was the practical choice. It is not necessarily our immediate past president who attends Council meetings. It is just someone nominated from within the HLS Victorian Group Executive Committee.

I would therefore like to amend 03.5 to read:

President noted that we are now a member of the Australian Council of Allied Health Professions, and described the activities of that organisation. Enid Meldrum (the current ALIA HLS representative on the ACAHP) explained that the only reason why ALIA was represented by a member from the Victorian Group was that the Council was presently based in Melbourne. Whilst ACAHP remained in Melbourne, the ALIA HLS representative would continue to be nominated from within the Victorian Group Executive Committee.

I would be grateful if you could tidy up that small point for me. It should make it clearer for subsequent office holders at a national or state level.

Thank you. Kind regards,

Enid Meldrum.  
ALIA HLS representative on ACAHP

Survey (2) :

HOSPITAL/HEALTH SERVICE POINT SCALE  
Draft September 1992

(a) Please complete table.

Library NUCOS CODE		Points	Definition
1. Number of Professional staff served. 1 point for every 100			Includes medical, nursing, allied health, and administrative staff, with degrees or equivalent. FTE. *
2. The Hospital is a Teaching Hospital of a University. 12 points.			Has faculty staff on site, and also a clinical school which organises medical students. Has been chartered by University as Teaching Hospital, not affiliation.
3. The Hospital/Health Service is accredited for the training of junior medical officers. 5 points.			Accredited by the Postgraduate Medical Council.
4. The Hospital/Health Service is accredited by Colleges of medical specialities, including FMP. 2 points for each.			Colleges or Faculties of Colleges, Specialist Societies or Associations as listed in current <i>Medical Directory of Australia</i> .
5. The Hospital/Health Service provides teaching for courses for specialist nursing. 3 points for each.			Specialist courses accredited by Nursing Colleges.
6. The Hospital/Health Service provides Hospital-based courses in post-basic nursing. Half point for each.			Courses presented on a regular basis and greater than one day's duration.
7. The Hospital is a tertiary referral Hospital. 9 points.			Takes referrals from outside the Area <u>OR</u> provides recognised tertiary services, e.g. neurologic surgery or cardiac surgery <u>OR</u> has a spinal unit or burns unit.
8. A Research Institute is associated with the Hospital/Health Service. 2 points.			Research Institutes as in current <i>Medical Directory of Australia</i> .
TOTAL SCORE FOR HOSPITAL/HEALTH SERVICE			* FTE = Full time equivalent

(b) Library's staffing levels :

Present numbers:

Professional \_\_\_\_\_ Non-Professional \_\_\_\_\_ Total \_\_\_\_\_

How many do you think should be on

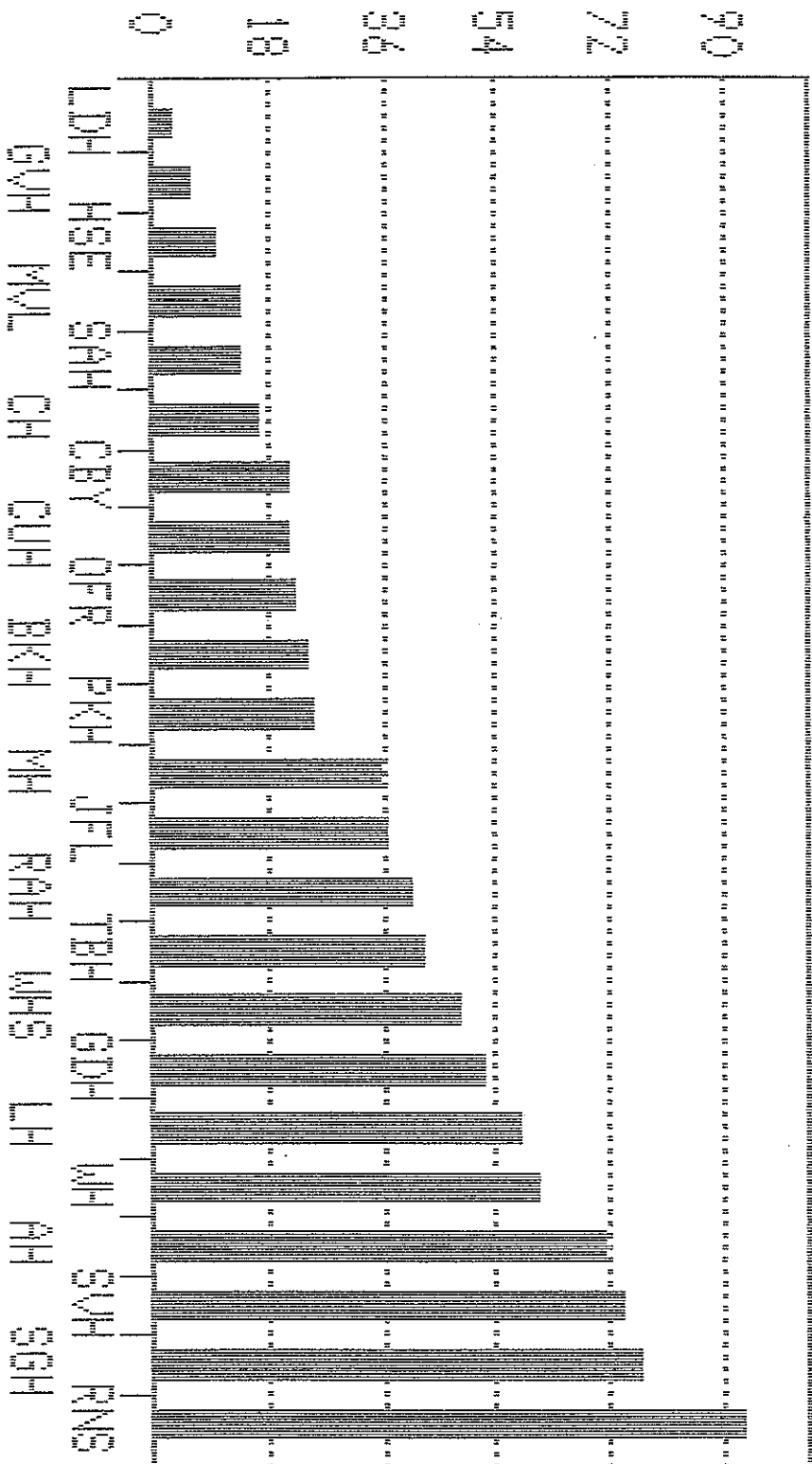
this Library's staff? Professional \_\_\_\_\_ Non-Professional \_\_\_\_\_ Total \_\_\_\_\_


(c) Any more comments : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(d) Please send completed survey forms to :

Judith Weaver, Walter McGrath Library,  
St. Vincent's Hospital, Victoria Street  
Darlinghurst 2010

# NSW Library Points Survey (1)



  
 Points